

Village of Lima Board Meeting Minutes

July 9th, 2024

Present: John Skiptunas, Mayor; Brian Smith, Deputy Mayor; Trustees Carolyn Fleming, Melinda Fleming and Ben Dodzweit.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Dick Garey, Fire Chief; Rick Crego, First Assistant Fire Captain; Carolyn Merced and Dominic Muscato, Lima EMS; Charlie Floeser, Code Enforcement Officer; Pat Nicoletta, MRB Group; Residents Bonnie and John Wadach.

Absent: Meg Rose, Ambulance Chief; Larry Teta, WWTP Operator.

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7:00pm Tuesday, July 9th, 2024, at Lima Town Hall, 7329 E. Main St. and was followed by the Pledge of Allegiance.

Motion

A motion was made by Trustee M. Fleming and seconded by Trustee Dodzweit to approve both the joint and regular meeting minutes from June 11th, 2024. Motion passed unanimously.

Guests

Bonnie and John Wadach – Mr. and Mrs. Wadach were present to discuss the value of the Lima Ambulance. After events affecting their families, they praised the crew for their compassion and knowledge as well as quick response to emergency situations. Mr. Wadach read a letter written by a family member expressing the same and reiterated how vital the service is to the community.

Pat Nicoletta, MRB Group – Mr. Nicoletta was present to discuss the following proposals:

- **NPS Grant** – Proposal to complete a field survey for a cost of \$7400. The survey is the last part needed to finish the study regarding drainage conditions within the Village. The study would be funded by the \$3k match required from the Village, \$2100 that is left in the grant budget, and the remaining \$2300 would be an out-of-pocket expense paid for by the Village. The survey will take approximately 2 days to complete.

Motion

Motion was made by Trustee C. Fleming and seconded by Trustee Dodzweit to approve the expenditure of \$7400, with \$2300 being out of pocket expenses for the completion of a survey for the NPS grant. Motion passed unanimously.

- **GIS Proposal** – The Village has started working on a Geographical Information System (GIS) to manage the Village's mandatory lead and service line inventory. The new proposal is for expanding the GIS system to include mapping the water, sewer and storm utilities that the Village owns and operates. Costs for services will be approximately \$19,600 to complete this phase of the project. Mr. Luft said this project will be spread over several years based on the budget and what the Village can afford to complete. Mr. Luft asked this to be presented to give the board an idea of what the system will cost and will discuss again in the spring.

Department Reports

Fire Department – Dick Garey, Fire Chief

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Chief Garey discussed his report and presented two new applications for membership. Applicants are Brianna Rakestraw and Junior applicant Jaxson Seaver. Both applicants have been approved by the fire department.

Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee M. Fleming to approve Brianna Rakestraw and Junior applicant Jaxson Seaver as new members of the Lima Fire Department. Motion passed unanimously.

Ambulance – Carolyn Merced and Dominic Muscato, Lima EMS

Ms. Merced discussed the ambulance report. She informed the board that the new ambulance should be in commission by the end of the week. Also, the old ambulance has already been sold. Attorney Lenahan has drafted a bill of sale for the transaction.

Mr. Muscato requested approval to purchase a Tempus IC Cardiac monitor and presented a model to show the board. The monitor is a device used to monitor patients' vital signs while providing critical care. The ambulance has an opportunity to purchase a surplus monitor from Macedon EMS for \$1200. If the ambulance were to purchase the monitor brand new, the monitor would cost well into the \$10k range.

Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee C. Fleming to authorize the purchase of a Tempus IC Cardiac monitor from Macedon EMS. Motion passed unanimously.

WWTP – Larry Teta (Absent)

See report provided by Mr. Teta.

Code Enforcement Officer (CEO) – Charlie Floeser

See report provided by CEO Floeser. The board asked CEO Floeser to provide an update on the structure on the backside of the Upper Deck (code violations). He stated that he hadn't heard back from the business owner as of yet. Attorney Lenahan said the business owner reached out to him and is not willing to pay the proposed \$1800 to have a structural engineering assess the structure. The board proposed the cost being split 50/50 between the Village and the business. The board asked Pat Nicoletta how long it would take for an engineer to come out and assess the structure; approximately 1-2 weeks. Mr. Nicoletta will schedule with the structural engineer so the structure can be looked at soon since Crossroads Festival will be happening at the beginning of August.

Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee Dodzweit to approve the expenditure of up to \$1800 to have a structural engineer from MRB assess the structure located at 7311 East Main St. Motion passed unanimously.

DPW – Ben Luft

David Kirkwood has passed his Grade 2 Sewer License and is now a licensed operator. Mr. Kirkwood has attended a lot of classes and trainings, as well as completed hours of hands-on training over the past two years, which is a very impressive timeline. Mr. Luft requested approval to give Mr. Kirkwood a \$1 raise effective next payroll for passing his certification.

Motion

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Motion was made by Deputy Mayor Smith and seconded by Trustee M. Fleming to approve a salary increase of \$1 per hour to David Kirkwood for passing his Grade 2 Sewer License. Motion passed unanimously.

Mr. Luft gave updates on the following items the DPW crew have been/will be working on:

- Buell Ave. and Dublin St. paving will take place July 16th and 17th. Letters have been sent to homeowners on both streets as well as Evergreen St.
- Summer pot hole paving has begun. Dalton Rd. and Mill St. have been completed, as well as Kober Dr.
- The crew will be working to beautify/clean up the Downtown area in anticipation of Crossroads Fest.

Clerk Report – Elissa Sackett

Financials

- Approximately 93% of taxes have been collected to date. Second notifications will be sent towards the end of July and collection will continue through September.
- Permanent financing for the Sewer project is set to close on July 11th. After this the only open project the Village will have is the Fiber project.
- Livingston County Water and Sewer Authority have paid all the past due amounts from the 2023 billing, as well as all 2024 billing.
- Joule Assets has paid the past-due amounts as well as the current amount.
- Fiber Project has spent approximately \$566k to date, which leaves roughly \$277k left in the budget. Will continue to monitor the budget to ensure it does not go over.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$7212.34
- General Fund: \$63899.71
- Sewer Fund: \$21486.02
- Water Fund: \$25371.87
- Capital Fiber: \$190727.99
- Grand Total: \$308697.93

Motion

Motion was made by Trustee M. Fleming and seconded by Trustee C. Fleming to approve payment to invoices as listed above. Motion passed unanimously.

Old Business

O'Brien Property Update – Attorney Lenahan is working on the draft agreement for the property donation. There will be costs associated with the donation and suggested competing a Phase 1 environmental study on the property. He also stated the property will be donated to the Village and then the Village will dedicate it to the Park as the Park is not an entity. He anticipates closing date to be around mid-August.

Crossroads Festival – Deputy Mayor Smith said Bears Playground is the primary sponsor of the Crossroads Festival this year. Everything is moving forward with the festival and should be a great time.

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Park Playground – The new playground equipment will be installed at the park the week after Crossroads Festival. Deputy Mayor Smith asked Mr. Luft about possibly adding tiles for drainage since the area tends to get quite wet. Mr. Luft explained that there is drainage/tile throughout the park, but part of the problem is the forever natural area behind Parkside Place has become overgrown and is full of brush that has been thrown in the area. Mr. Luft said that tile could be placed, but it may not help if there is not a place for the water to go.

Pumpkin Festival – Deputy Mayor Smith informed the board that planning for the festival is in full swing. He discussed possible changes to the rules at the park to allow for horses at the event and discussed allowing amplified music at the park. Discussions will be held at a meeting in the future.

Civil War Reenactment – The 3rd annual Battle of the Crossroads will be held at Mark Tubbs Park July 21st and 22nd. Deputy Mayor Smith anticipates over 200 guests will be in attendance. He asked Mr. Luft about where he could get some wood for the event.

Round Table

Trustee Dodzweit – Asked about the status of the Zombie house on College St. CEO Floeser stated the home had been sold and the current owner will be removing the home as soon as they finish renovating a home on Dalton Rd.

Deputy Mayor Smith – No Comment.


Mayor Skiptunas – Thanked everyone for their support at the 4th of July. It was a huge success. He will be out of town for the next board meeting. Also discussed the Summer Rec bill being over budget.

Trustee C. Fleming – No Comment.

Trustee M. Fleming – No Comment.

A motion was made by Deputy Mayor Smith and seconded by Trustee Fleming to adjourn the meeting at 8:52pm. Motion passed unanimously.

Respectfully Submitted,



Elissa Sackett
Village Clerk/Treasurer
Village of Lima

***All documents listed in the minutes are available to review at the Village office during regular business hours.**