

Village of Lima Board Meeting Minutes

March 12th, 2024

Present: John Skiptunas, Mayor; Brian Smith, Deputy Mayor; Trustees Joshua Petraitis, Melinda Fleming.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Steve McGrath, Fire Chief; Meg Rose, Ambulance Chief; Girl Scout Troop 60775; Girl Scout Troop 60249; Residents Eric and Ginny Baker, Ben Dodzweit.

Absent: Carolyn Fleming, Trustee; Larry Teta, WWTP Operator.

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7pm Tuesday, March 12th, 2024, at Lima Town Hall, 7329 E. Main St. and was followed by the Pledge of Allegiance.

Mayor Skiptunas started the meeting with the appointment of Melinda Fleming as Trustee to the Village board.

Motion

A motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to approve meeting minutes from January 23rd, 2024. Motion passed unanimously.

Guests

Girl Scout Troop 60775 – Girl Scout Troop 60775 presented a proposal to build a “Toy Lending Library” at Mark Tubbs Park. This project is to fulfill their Bronze Award. The library will be approximately 4 ft total and will be built to sustain the elements. The board requested the Girl Scouts create a design drawing/plan and present to the Town board at their next meeting. Mr. Luft said he would meet with the girls and could have the Village crew pour a concrete pad to secure the library.

Motion

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to support the Girl Scouts to build a toy lending library at Mark Tubbs Park. Motion passed unanimously.

Girl Scout Troop 60249 – Girl Scout Troop 60249 was present to request approval to host a Dog Awareness Day on June 8th at Mark Tubbs Park. The event will be held from 1-3pm at the park and would include obstacles for resident to use with their dogs. The board gave some ideas of others that could be invited, and the Village would help promote their event, and requested they also present to the Town Board.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to support the Girl Scouts hosting a Dog Awareness Event at Mark Tubbs Park on June 8th, 2024. Motion passed unanimously.

Department Reports

Fire Department – Steve McGrath, Fire Chief

Chief McGrath stated repairs have been completed to truck 235. When the truck went in for inspection it was noted that the springs were in need of repair. The fire department is still working on trying to obtain funding for a new fire truck. Chief McGrath also discussed the

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recent structure fire on Rochester St. He said the department has met and discussed the fire and things that could be done differently in the future.

Ambulance – Meg Rose, Ambulance Chief

Chief Rose discussed the ambulance report. She said for the Eclipse event she plans to have the fly car in the park and park the ambulance rig towards the entrance of the park. This way if there is an emergency, the ambulance can easily leave the park.

Chief Rose presented three applications for membership for the Lima Ambulance. Applicants are Mia Burgos, David Sansone and Jennifer Myers. All have been interviewed and approved by Chief Rose.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee M. Fleming to approve Mia Burgos, David Sanson and Jennifer Myers as new members of the Lima Volunteer Ambulance. Motion passed unanimously.

WWTP – Larry Teta (Absent)

See report provided by Mr. Teta.

Code Enforcement Officer (CEO) – Charlie Floeser

See report provided by CEO Floeser.

DPW – Ben Luft

Livingston County Water and Sewer Authority has completed the leak detection test from the pump house to Crossroads Church. The official results are not in yet, but first indications showed no major leaks along the water main. Mr. Luft will receive and review the full report once it is available.

The DPW crew has completed staking out all utilities for the fiber optic project and have been busy locating a ton of services and valves. Letters were sent to homeowners in the March water bill stating the crew will start going door-to-door to complete the lead and copper line study.

Lastly, Mr. Luft stated that he had his yearly water inspection with the Department of Health, and everything is looking good.

Clerk Report – Elissa Sackett

Clerk Sackett requested signature on the following documents:

- Bernard Donegan – Contract Letter Outlining Services and Charges for the 2024-2025 and 2025-2026 Fiscal Year Budget
- Five Star Bank – Preauthorized Funds Transfer Agreement

Motion

Motion was made by Trustee Petraitis and seconded by Trustee M. Fleming to authorize Mayor Skiptunas to sign the Bernard Donegan contract, and to approve Mayor Skiptunas, Deputy Mayor Smith, and Clerk Sackett to sign the Five Star Bank document. Motion passed unanimously.

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Insurance Update – Clerk Sackett Met with Jackie to discuss upcoming renewal. She said we should anticipate at least a 10% increase in premiums, especially since we will be purchasing a new dump truck. I asked about pursuing a claim. She said all claims affect policies, but she said it should not be too much. The board agreed the risk of a claim for several years on the Village loss run report was not worth it for such a small amount (approximately \$1400).

Water Project – The Village finally received the last disbursement from EFC, so BPD is working on “calling” the loan. It is not as soon as we would have liked, but it is still less interest we will need to pay on the bond anticipation note. The note will be paid on March 22nd.

Fiber Project:

- Construction started on Parkside Place. Will need to do a change order because the lines are being placed across the road (too close to water main). With moving lines, it will add an additional road crossing and one additional handheld.
- Pole Apps – 1st pole app has been licensed, still getting quotes on the second pole app. 3rd app is still not finalized but Pat is continuing to work on it.
- Stamped plans have been received back from Hunt. Brendan will include these in the aerial RFP but will also include the original ones designed by Empire. They are exactly the same, just Empire is easier to read. Brendan will finish the RFP asap and send for approval so we can go to bid and start this part of the project.
- We will apply for an extension for the NBRC grant. Clerk Sackett will contact Richard Sutherland to move forward with it.
- Empire will be sending marketing documents, and anyone interested can call customer service and start to sign up for service. Goal is September for the service to go live but keeping it to before the end of the year to be on the safe side.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$2224.77
- General Fund: \$19662.57
- Sewer Fund: \$6244.96
- Water Fund: \$3939.36
- Capital Water: \$895.00
- Capital Sewer: \$1476.75
- Capital Fiber: \$89.50
- Grand Total: \$34532.91

Motion

A motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to authorize payment for said invoices. Motion passed unanimously.

Old Business

Short Term Rental Law – The proposed law was passed around for all to review. Attorney Lenahan changed some of the terminology to coincide with the current Village code. He suggested all review and then send to Livingston County Planning Board for review and edits. Once we receive the proposed edits back from the county, we can review and incorporate any suggestions provided.

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Mark Tubbs Park Playground Update – Deputy Mayor Smith said the Town has approved to release funds for the purchase of equipment at the park. With the current proposals there is a shortage of approximately \$4k to complete everything on the wish list. This will change as the sales from the solar eclipse event (t-shirt sales and hot dog sales) will be donated to the park. Deputy Mayor Smith would like to receive public comments on the proposed designs.

Town of Lima Water District Updates from March 5th – Deputy Mayor Smith attended the Town board meeting on March 5th and listened to the updates and new proposals for their water project. Out of all the options presented, only two options would provide the opportunity to provide water to the Village. Public comment will open for approximately 90 days to give the Town an idea on their next steps. The proposals can be reviewed on the Town of Lima website under Departments – Water.

Community Choice Aggregation Update – The slideshow provided from Joule Assets regarding the Community Choice Aggregation Electricity Supply Bid was passed around for the board to review. Joule will be scheduling calls with the board to discuss the Memo of Understanding regarding pricing and will need to host a public information session. The anticipated date of final pricing and awards is April 11th.

New Business

Arbor Day 2024 – Clerk Sackett asked if the Village would like to continue the Arbor Day tradition of ordering saplings and passing them out at Mark Tubbs Park on the date the Village proclaims as Arbor Day. The board approved to designate Saturday April 27th as Arbor Day in the Village and requested Clerk Sackett order the saplings. Mayor Skiptunas will reach out to Mr. Wadach about the potting of the trees and where he usually holds them until the event.

Updated Sexual Harassment Policy – Due to several changes in the state law the Village will need to amend the current sexual harassment policy to ensure it is still compliant with state standards. Deputy Mayor Smith recommended the Village policy be uniform with the Town of Lima.

Round Table

Mayor Skiptunas

- Submitted an article to the Sentinel about the Solar Eclipse Event and about the Lead and Copper Line Study as another way of communicating to residents.
- Requested approval to attend the NYCOM Annual Convention held at the Sagamore Resort.

Motion

Motion was made by Deputy Mayor Smith and seconded by Trustee Petraitis to approve Mayor Skiptunas to attend the NYCOM Annual Convention. Motion passed unanimously.

Deputy Mayor Smith

- Stated he has been notified that people have been driving in the field to reach the dog park. Mr. Luft said the crew will drive down in the UTV the dog park, but no trucks. He will monitor and say something if he sees someone driving in the fields.

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- Inquired who the administrator of the Village Facebook page was; Clerk Sackett and Mayor Skiptunas post if necessary.

Trustee Petraitis

- Will be meeting with Mike O'Brien on April 8th at 9am to discuss the potential land donation to the park.

Attorney Lenahan

- Researched the burn ban provided by the DEC for the Solar Eclipse Event. Celebratory burns are still allowed, so the controlled burn will need to be called in to the non-emergency line at Livingston County before the event.

A motion was made by Trustee Petraitis and seconded by Trustee M. Fleming to adjourn the meeting at 8:59pm. Motion passed unanimously.

Respectfully Submitted,



Elissa Sackett
Village Clerk/Treasurer
Village of Lima

***All documents listed in the minutes are available to review at the Village office during regular business hours.**