

Village of Lima Board Meeting

January 10th, 2023

Present: John Skiptunas, Mayor; John Wadach Deputy Mayor; Trustees Joshua Petraitis, Carolyn Fleming and Brian Smith.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Steve McGrath, Fire Chief; Richard Garey Jr., Fire Captain; Meg Rose, Ambulance Chief.

Absent: Larry Teta, WWTP Operator; Charlie Floeser, CEO.

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7pm Tuesday, January 10th, 2023, at Lima Town Hall, 7329 E. Main St.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Smith to approve meeting minutes from December 28th, 2022. Motion passed unanimously.

Department Reports

Fire Department – Steve McGrath, Fire Chief

Chief McGrath stated that there has been one new member at the fire department, Connor Sanford. Mr. Sanford has already been approved by the department, and he will make sure to bring the application for the board to approve.

Motion

Motion was made by Deputy Mayor Wadach and seconded by Trustee Petraitis to authorize Mayor Skiptunas to approve Connor Sanford as a new member of the fire department upon receipt of the application. Motion passed unanimously.

The board asked Chief McGrath the status of the improvements at the fire house. All but the hatch are completed.

Ambulance – Meg Rose, Ambulance Chief

The Ambulance report was passed around and discussed. Chief Rose also discussed several trainings that members are participating in. Two members recently attended EMT training in Albany, and staff are being trained on how to conduct CPR training courses. She also discussed a few maintenance issues with Mr. Luft at the base

Chief Rose presented an application for membership. Luis Carrillo Rubio has been interviewed and approved by Chief Rose.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to approve Luis Carrillo Rubio as a new member of the Lima Volunteer Ambulance. Motion passed unanimously.

WWTP – Larry Teta (Absent)

A report provided by Mr. Teta was distributed to the board.

Code Enforcement Officer (CEO) – Charlie Floeser

A report provided by CEO Floeser was distributed to the board.

DPW – Ben Luft

Mr. Luft discussed progress on the sewer issue at the home on Buell Ave. Attorney Lenahan has drafted a contract stating that the Village will assist and provide guidance of the installation of a sewer grinder, however all further responsibility is that of the homeowner.

Motion

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Motion was made by Deputy Mayor Wadach and seconded by Trustee Petraitis to authorize Mayor Skiptunas to sign the proposed agreement. Motion passed unanimously.

Clerk Report – Elissa Sackett

Clerk Sackett stated the General Code project is almost complete. The draft is available and being reviewed, then will be ready for adoption. Going forward, any local laws adopted by the Village will be subject to a fee.

Clerk Sackett stated next month the Village will start working on the budget for the 2023-2024 fiscal year. She will send emails showing current revenues and expenses for all to review.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$3678.89
- General Fund: \$78269.06
- Sewer Fund: \$17467.21
- Water Fund: \$11088.14
- Capital Water: \$1118
- Capital Sewer: \$21394.22
- Grand Total: \$133015.52

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Smith to authorize payment for said invoices. Motion passed unanimously.

Deputy Mayor Wadach asked the status of billing LCWSA for water usage. Clerk Sackett stated that she was working on it. Mr. Luft discussed issues with billing as one of the meters is not reading at the vault. Fineline needs to replace the meter, so for the time being usage is being estimated based on historical data for the Town. After the first bill is issued to LCWSA, the board directed Clerk Sackett to issue bills to LCWSA on a monthly basis.

Old Business

Dog Park -Trustee Petraitis and Trustee Smith passed around several designs for the pavilion and locking mechanism at the dog park. Also discussed the permitting process, signage and getting gravel for the park.

New Business

2023 Lease Agreement for Village Office – Attorney Lenahan reviewed the new lease agreement and requested a change. He has sent this back to Attorney Jim Campbell for review and will present at the next meeting.

2023 Exemption Income Limits – Attorney Lenahan discussed that Livingston County approved raising the exemption income limits for both Senior Citizens' Exemption and Persons with Disabilities and Limited Incomes. The 50% level will increase from \$20k to \$28k, and with the sliding scale added, the upper limit will increase from \$28,399 to \$36,399.99 at the 5% level. It is not mandatory that the Village adopt the limits set forth by the county, however, there has not been an increase in income limits since 2009.

Motion

Motion was made by Trustee Fleming and seconded by Trustee Smith to increase the exemption income limits for both the Senior Citizens' Exemption and Persons with Disabilities and Limited Income to coincide with Livingston County. Motion passed unanimously.

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Clerk Sackett will return the questionnaire to the County notifying the intent to increase the income limits to maintain equivalent with Livingston County. Attorney Lenahan will draft a local law to reflect the income limit changes and a public hearing will be scheduled.

County Planning Board Vacancy – Mayor Skiptunas informed the board that after 25 years, Barry Ingalsbe has decided to retire as Village representative for the Livingston County Planning Board. Mayor Skiptunas has been in contact with another local resident to fill the position and plans to have the individual attend the next Village board meeting. The board thanked Mr. Ingalsbe for his dedication to the Livingston County Planning board.

Roundtable Discussion

Trustees discussed the following information during the roundtable discussion:

Trustee Fleming:

- Attended a NYCOM webinar on Airbnb legislation. She passed around handouts with pertinent information regarding Airbnb's for the board to review and discuss at the next meeting.

Trustee Smith:

- Crossroads Council has received their Tax ID number and are waiting on final documentation from New York State which should be received within the next 60 days. The Crossroads Council has been in contact with their financial institution and is working on setting up a new account separate from the Village.

Deputy Mayor Wadach:

- Discussed his displeasure with the energy audit conducted by the New York Power Authority (NYPA). The audit was costly and produced nothing of value, therefore he is trying to negotiate a more thorough analysis on a couple of Village buildings.
- The Request for Qualifications (RFQ) has been published for the Sewer Infiltration and Inflow study. He has received some interest from several engineering firms and has a couple meetings scheduled. He will follow up with Pat Nicoletta regarding the status of the stormwater grant application that was submitted around the same time.

Motion was made by Trustee Petraitis and seconded by Trustee Smith to enter executive session at 8:33pm to discuss personnel matters of a particular employee. Motion passed unanimously.

Meeting adjourned at 8:45pm.