

Village of Lima Board Meeting

November 8th, 2022

Present: John Skiptunas, Mayor; John Wadach Deputy Mayor; Trustees Joshua Petraitis, Carolyn Fleming and Brian Smith.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Charlie Floeser, Code Enforcement Office; Steve McGrath, Fire Chief; Richard Garey Jr., Fire Captain; Meg Rose, Ambulance Chief.

Absent: Larry Teta, WWTP Operator.

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7pm Tuesday, November 8th, 2022, at Lima Town Hall, 7329 E. Main St.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to approve meeting minutes from October 25th, 2022. Motion passed unanimously.

Guest – Dan Marcellus, SkyPort IT.

Mr. Marcellus gave an update on the computers at the Village offices. He explained that the redirection to the server at the Ambulance had caused many of the issues and the computers have since been taken off the redirection. He ensured that even though the computers are not being redirected to the Ambulance server, all computers are still secure and are being backed up properly. When asked about the timeline for the email migration, he stated that it would be approximately five weeks to complete as he wants to ensure the computers are finished first. He will keep all updated as to when the email conversion will take place.

Department Reports

Fire Department – Steve McGrath, Fire Chief

Chief McGrath discussed his displeasure with the potential change in the Ambulance run card. Over the past several months Chief Rose had expressed that she would like the Lima Ambulance to be removed from all automatic alarms, as the calls do not pertain to the Ambulance, and she does not have the manpower. When Lima Ambulance is dispatched to these calls and do not respond, the missed calls are counted against them by the Department of Health. To keep a better standing with the DOH, she requested the Ambulance to not be on as many automatic alarm calls.

Captain Richard Garey Jr. explained that there was a breakdown in communication between the Ambulance and Fire Department regarding how this situation should be handled. He explained that he understood and agreed that the Lima Ambulance could be removed from some of the automatic alarms but having them removed from all automatic alarms could present a potentially dangerous situation. He stated that the Fire Department leadership had discussed the Ambulance's request and stated that they would do research to come up with a solution that would work for all parties, but that information and research takes time. He explained that he and Chief Rose had discussed before the meeting and agreed to remove the Ambulance from the automatic alarms at Elim, both Lima Primary and Lima Christian for afterschool hours, and the state-run residential home while renovations are being completed. He did state that due to the population at the apartment complexes as well as the number of elderly residents at the locations, the ambulance should continue to respond to those calls and Chief Rose agreed.

Ambulance – Meg Rose, Ambulance Chief

The Ambulance report was passed around and discussed. Chief Rose also discussed several trainings that members are participating in. Two members recently attended EMT training in Albany, and staff are being trained on how to conduct CPR training courses. She also discussed a few maintenance issues with Mr. Luft regarding the base

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Chief Rose presented one new application for membership. She stated that applicant, Luis Carrillo Rubio, is a student at SUNY Geneseo and has completed his EMT courses, he is just waiting to receive his results of his tests.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to approve Luis Carrillo Rubio as a new member of the Lima Volunteer Ambulance. Motion passed unanimously.

WWTP – Larry Teta (Absent)

Mayor Skiptunas discussed the Capital Project at the Wastewater Treatment Plant.

Code Enforcement Officer (CEO) – Charlie Floeser

CEO Floeser's report was passed around for the board to review. Mr. Floeser gave a brief overview of his report, discussing the various permits that have been issued throughout the Village. Deputy Mayor Wadach discussed concerns with Superior Walls not picking up litter at their business. He stated that Styrofoam from the business is all around the front of their business and it is located right at the gateway to the Village. CEO Floeser will reach out to the business owners regarding cleaning up the litter in front of their building.

DPW – Ben Luft

Mr. Luft said the 30-day referendum period has expired and requested final approval to purchase the new leaf machine out of Highway Reserves.

Motion

Motion was made by Deputy Mayor Wadach and seconded by Trustee Smith to authorize Mr. Luft to place the order for a new leaf machine out of the highway reserves. Motion passed unanimously.

Mr. Luft said the new sidewalk tractor should be delivered within the next week. He will need to make a few modifications to it to prepare the tractor for winter. Once received, he plans to take each one of the DPW crew members down the sidewalks in the Village to make sure all are prepared for plowing this winter.

Mr. Luft discussed housekeeping issues. He said the new dog waste dispensers have been installed at the park. He also stated the park pavilion and bathrooms will be closed on Monday November 14th for the winter as temperatures are starting to drop at night. Leaf pick-up will continue through the week of November 18th.

Lastly, Mr. Luft stated he has contacted MW Controls regarding installing a warning light at the water vault in front of Lima Christian School. The vault only has a sump pump in it and if the pump trips the vault fills with water. This way he can drive by and see if the light is on rather than having to get out and go into the vault. This will be installed when work at the Sewer Plant is completed.

Clerk Report – Elissa Sackett

Clerk Sackett received documentation from Five Star Bank to verify the individuals listed on the wire contract form were still accurate. Currently wires can be approved by the following individuals:

- Elissa Sackett
- John Skiptunas
- John Wadach

No updates made; document signed by Mayor Skiptunas to be returned to Five Star.

Clerk Sackett stated Tammy from Donegan's office has been trying since the end of September to receive information from Empire Access regarding the fiber optic project. Empire is not responding to her

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requests for information. This information is needed to properly provide the Village with a financial plan for the project and to ensure we receive funds in adequate time for the project. Deputy Mayor Wadach said he would contact Jim Baase from Empire to obtain the necessary information.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$2031.86
- General Fund: \$8024.94
- Sewer Fund: \$440.38
- Water Fund: \$252.67
- Capital Water: \$0.00
- Capital Sewer: \$4097.50
- Grand Total: \$14847.35

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Smith to authorize payment for said invoices. Motion passed unanimously.

Clerk Sackett received an invoice from the Lima Ambulance to reimburse Chief Rose \$354 for payment at the Comfort Inn for the two members who recently attended the EMT training in Albany.

Motion

Motion was made by Trustee Fleming and seconded by Trustee Petraitis to approve reimbursement to Chief Rose in the amount of \$354. Motion passed unanimously.

Old Business

Short-Term Rental Law – Trustee Fleming is working on this; will have an update at the next board meeting. The Moratorium Law has been sent to Livingston County Planning Board for review. The county has additional steps that need to be completed. Clerk Sackett is waiting to hear from Heather Ferrero as to what the next steps are.

New Business

Fire and Ambulance Contracts – The 2023 Fire and Ambulance Contracts were passed around, approved and signed by the Village Board. Contracts will be given to the Town of Lima for signatures. Draft contracts are available for review at the Village office.

Roundtable Discussion

Trustees discussed the following information during the roundtable discussion:

Trustee Fleming:

- Meetings have ensued with the Lima Ambulance regarding their budgeting.

Trustee Smith:

- Crossroads Council has officially incorporated (name is Crossroads Council Inc.). The Council will work on moving all their accounts out from the Village. The Council is also working towards obtaining their 501c3 status.
- Dog Park
 - Moving forward with signage. Recommended following the same guidelines as Livingston County regarding signage/rules.

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- Trying to figure out the best system to keep the door secure. There is no electric at the location so the committee is leaning towards a push button/code system. It will be trial and error to figure out the best system.

Deputy Mayor Wadach:

- Met with Andy Britton and Josh Gardens regarding tree planting. They walked the length of West Main and identified approximately 50 sites where trees could be planted. The locations will be mapped out and then sent to Dig Safe to ensure that locations will not create problems with underground utilities. After planting sites are finalized, homeowners who would potentially be affected by the planting will be notified by US Mail.
- Thanked Attorney Lenahan and Clerk Sackett for finishing the codification project.
- Asked the status of the Sign Law – Received more comments from the Planning Board. Attorney Lenahan will incorporate and present again.
- Requested the Master Plan for the park be completed soon as grants will be opening for park improvements.
- NYSERDA Funds – The application has been submitted, however NYSERDA stated that the grant was supposed to be in by August 16th. Unsure if the Village will receive the funds, but he will press forward.
- Discussed budgeting process for next year as items keep increasing in price.

Mayor Skiptunas:

- Confirmation has been received stating the Village has been approved for a Sewer Inflow/Infiltration Study Grant in the amount of \$50,000.

Motion was made by Trustee Petraitis and seconded by Trustee Smith to enter executive session at 8:40pm to discuss personnel matters. Motion passed unanimously.

Meeting adjourned at 9pm.