

## Village of Lima Board Meeting

March 8<sup>th</sup>, 2022

**Present:** John Skiptunas, Mayor; John Wadach Deputy Mayor; Trustees Joshua Petraitis and Carolyn Fleming.

**Others Present:** Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Jane Radomski, Deputy Clerk; Ben Luft, DPW Supervisor; Steve McGrath, Fire Chief; Meg Rose, Ambulance Chief; Chris Held.

**Absent:** Trustee Brian Smith; Larry Teta, WWTP Operator; Charlie Floeser, CEO.

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7:34pm Tuesday, March 8<sup>th</sup>, 2022 and opened with the Pledge of Allegiance.

### *Motion*

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Wadach to approve meeting minutes from February 22<sup>nd</sup>, 2022. Motion passed unanimously.

## **Department Reports**

### **Fire Department – Steve McGrath, Fire Chief**

Mayor Skiptunas asked Chief McGrath if he could please provide a list of all the portable equipment that the Fire Department has for insurance purposes. Chief McGrath stated that he would get this to him as soon as he could. Mr. Luft suggested that someone reach out to Eastern Shore (insurance company) and see if they have an old list that could be updated. The list should include any items that are not physically connected to a truck (turn out gear, air packs, etc.). It was also asked that the Village look into how members are covered through insurance. Clerk Sackett will reach out and report back.

Reminders were given to Chief McGrath regarding invoices. Invoices are required along with statements so the board can review the itemized list of items purchased from the vendor. Mayor Skiptunas questioned the equipment invoice for radios/lights added to a couple of private vehicles. These were all added to the captain's vehicles so they can respond to calls. The Village of Lima owns this equipment, so once the volunteer is no longer in said position, all equipment will be returned back to the fire department.

Deputy Mayor Wadach asked that monthly Fire Department reports be submitted each month to the Village Board. Reports should include a listing of all call for service into the department, the number of calls that the department responded to and the trucks that responded, fire drills and training conducted, and the number of firefighters participating in each event. Mr. Wadach also asked questions regarding the current pumper that the department wishes to replace, asking if it could be upgraded instead of replaced. Chief McGrath explained that the pumper is old, and that in talks with Churchville Fire, the truck itself is no longer worth repairing. Chief McGrath has been working with the truck committee at the department, and they have been taking everything the board has said into consideration regarding replacing the trucks and costs.

### **Ambulance – Meg Rose, Chief**

Chief Rose discussed the Ambulance report. She stated that both volunteers who recently passed their EMT class have been hired on full-time elsewhere (paid) so Lima has again lost their daytime coverage. She stated that there are potentially 4 more volunteers who will be taking the EMT class. She also discussed that the Ambulance was re-writing their by-laws and will send a draft to Attorney Lenahan for review upon completion.

Discussions were held regarding the changes in call order for the Lima Ambulance. Chief Rose stated that the concerns regarding response time from Livingston County EMS were valid, and that this has led to rumors that Lima Ambulance will be closing which is not the case. Mayor Skiptunas stated he will attend the next Ambulance meeting to discuss concerns with the staff.

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Deputy Mayor Wadach asked about the reasoning why the Ambulance is not able to be taken off the call list for automated fire calls. Chief Rose and Chief McGrath (Fire) discussed that unfortunately the new Fire Commissioner has stated that they are unable to take them off the automatic call list at this time. Both Chief's are meeting again with the Commissioner about being taken off the list, as other municipalities are currently not required to be called out for automatic alarms.

### **Waste Water Treatment Plant (WWTP) – Larry Teta (Absent)**

The Sewer Plant report was passed around for the Board to review. As of January 31<sup>st</sup>, the wastewater treatment plant was again in 100% compliance with NYSDEC regulations. Mr. Teta's report gave various updates regarding the capital improvements at the plant.

MRB sent paperwork requiring Mayor Skiptunas signature. This is an Amendment to the Owner-Engineer agreement and is necessary for additional design work for the building, heating and ventilation modifications, as well as additional costs incurred as a result of length of time for completion of the contracted work. Many delays were due to the result of additional work requested as well as supply chain issues resulting from the Covid-19 pandemic.

### ***Motion***

Motion was made by Deputy Mayor Wadach and seconded by Trustee Petraitis to authorize Mayor Skiptunas to sign the Amendment to Owner-Engineer Agreement between MRB Group and the Village of Lima. Motion passed unanimously.

### **The Code Enforcement Officer CEO – Charlie Floeser (Absent)**

The CEO report was passed around to for the Board to review. Mayor Skiptunas discussed the improvements made to the home on McDonald Drive. He said the homeowner is wishing to turn this property into two-family home, so she can live in one portion and rent out the other to generate income. This brought up concerns as the home is currently zoned as Residential 1 Family, and if this is indeed the case, the home will need to be rezoned and plans brought before the proper boards. Attorney Lenahan will look into this further with CEO Floeser, as permits have already been given for the projects.

### **Department of Public Works (DPW) – Ben Luft**

Mr. Luft gave an update on the water project. He stated that the contractors are completing services for Lake Ave and 15A; mostly just long side services are left to connect. It will probably take approximately 2 weeks to finish connecting services and then the contractors will start on the vault in front of Crossroads Church on Rochester Street. Mr. Luft discussed an issue with a valve closing and isolating Hogan Ave. He believes that the problem has been resolved now.

Mr. Luft stated that he met with MRB Engineer, Pat Nicoletta to discuss some drainage issues within the Village. They specifically looked at the Day residence at the corner of Hill Terrace and Livingston Streets. Mr. Nicoletta believes ball park figures to fix drainage issues would be substantial (\$250k-\$350k) and would require the Village to obtain a grant. Deputy Mayor Wadach stated that he met with EFC and MRB regarding infrastructure grants. He stated that the Green Infrastructure grant is available, but it is very hard to win. It would be easier for the Village to obtain a WIIA grant to address various issues, however these grants could be in the range of 25-50% match from the Village.

### **Clerk Report – Elissa Sackett**

Information has been received regarding the New York Conference of Mayors (NYCOM) Annual Meeting being held May 4-6 at the Sagamore Hotel. Mayor Skiptunas attended this last year and it was very informative.

### ***Motion***

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Motion was made by Trustee Petraitis and seconded by Trustee Fleming to authorize Mayor Skiptunas to attend the NYCOM Annual Meeting held May 4-6. Motion passed unanimously.

Clerk Sackett provided updates on the street lights and the solar array credits for the National Grid bills. She said Nate Durie contacted her and due to the weather, there has been a delay in the installation of the final few LED street lights. He did not have an exact date for completion at this time. She stated the solar array allocations have finally been submitted to billing at National Grid, but it does take 1 to 2 business cycles for those to reflect on statements. If there is an issue, she will update everyone. These allocations create credits on the Village's National Grid bills that reduce the total owed by the Village.

Donegan's office will be bringing the 2022-23 Village of Lima budget books for the board/clerk/DPW on either March 17<sup>th</sup> or March 18<sup>th</sup>. These should be picked up on either date, or someone will deliver them over the weekend so everyone can take a look at the tentative budget prior to the meeting on the 22<sup>nd</sup>. Once Clerk Sackett receives the books, she will let everyone know so arrangements can be made for distribution.

Sewer re-levy will take place this year just as last year. Any past due sewer amounts will be submitted to the County to be added to the 2022-2023 Village tax bills. Water is ineligible for re-levy again as the law was extended until July preventing past due water charges from being re-levied onto Village taxes. Deputy Clerk Radomski and Clerk Sackett will send delinquency notices to residents who have past due balances. See attached Resolution. Update: Per NYCOM, the Public Service Commission has a separate view on the guidance, and is stating that re-levies are allowed for both sewer and water on Village taxes. This was also confirmed with Livingston County that water is eligible for re-levy. The clerk will update the board at the 3/22 meeting.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$3,058.39
- General Fund: \$25,600.10
- Sewer Fund: \$8,519.11
- Water Fund: \$10,249.23
- Capital Water: \$248,352.18
- Capital Sewer: \$172,794.57
- Grand Total: \$468,573.58

### ***Motion***

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to authorize payment for said invoices. Motion passed unanimously.

Clerk Sackett stated that she received a quote from Dan Marcellus (Skyport IT) to purchase a new computer. The hard drive has already gone once on her computer, and it continues to run very slowly. The quote for the computer and labor came in at \$1,313. There are funds in the budget as nothing has been spent out of the clerk contractual line yet.

### ***Motion***

Motion was made by Deputy Mayor Wadach and seconded by Trustee Petraitis to authorize Clerk Sackett to accept the quote provided by SkyPort IT to purchase a new desktop computer. Motion passed unanimously.

### **Roundtable Discussion**

Mayor Skiptunas stated that he had received a grant from Grow LivCo in the amount of \$1000 for the mural celebration to be held in July. Next month the design and painter will be announced. He is working on getting all items, businesses and vendors around for this event.

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Deputy Mayor Wadach gave the following updates:

- The Village has officially completed enough high-impact actions to qualify for \$70k under NYSERDA's Clean Energy Communities program. Deputy Mayor Wadach stated he would like to use these funds towards building out the sidewalk on Meadowview Drive. Before he completes the grant paperwork for this, he has requested verification that the \$30k grant for sidewalks on Livingston Street is accepted as he still has not heard back on this.
- The Asset Management for Publicly Owned Treatment Works facilities grant proposal has been submitted. The Village will hear back from the NYS Department of Environmental Conservation (DEC) if chosen to participate.
- CEO Floeser attended and passed the Stretch Energy training held at the Ambulance base. The Village will earn another 200 NYSERDA Clean Energy Program points for this.
- All SEQRA part 1 documents have been sent out to all parties. Attorney Lenahan stated that there is additional documentation that needs to be sent to State Office of Historical Preservation (SHPO). The Village can move forward with the SEQRA II and bond resolution, however the project cannot start until SHPO signs off on it.

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to adjourn meeting at 9:18pm. Motion passed unanimously.