

## **Village of Lima Board Meeting**

September 14<sup>th</sup>, 2021

**Present:** John Wadach Deputy Mayor; Trustees Joshua Petraitis, Brian Smith (arrived at 7:54 pm) and Carolyn Fleming.

**Others Present:** Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Jane Radomski, Deputy Clerk; Ben Luft, DPW Supervisor; Steve McGrath, Fire Chief; Amanda Cates, Lima Ambulance; Charlie Floeser, CEO.

**Absent:** John Skiptunas, Mayor; Larry Teta, WWTP Operator.

The meeting of the Village of Lima was called to order by Deputy Mayor Wadach at 7pm Tuesday, September 14<sup>th</sup>, 2021 and opened with the Pledge of Allegiance.

### ***Motion***

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to approve meeting minutes from August 24<sup>th</sup>, 2021. Motion passed unanimously.

### **Department Reports**

#### **Fire Department – Steve McGrath, Fire Chief**

Chief McGrath stated that the fire department has been busy. There have been quite a few calls this past month. They have been working well providing and receiving mutual aid from East Avon.

#### **Ambulance – Amanda Cates**

Ms. Cates discussed the August report. The Ambulance received 45 calls; 2 of which were mutual aid calls. They did have 5 calls dropped due to no crew being available or only having partial crews for the calls. She stated that part of this is due to the Ambulance currently not having a daytime EMT on schedule. As of right now, there are only 3 EMTs on schedule. Two EMTs cover the majority of the evenings and weekend calls and 1 covers part of a weekend once a month. To help with coverage, Honeoye Falls is willing to crew share on ALS calls where Lima has a driver. Two medic trainees need to retake their EMT tests (1 written and 1 portion of the class), and one driver is currently taking the EMT class at Hamptons Corners.

Ms. Cates stated that there is a recruitment event coming up in October to help bring attention to the Ambulance and hopefully gain members. The event is set for October 2<sup>nd</sup> from 9-2. Deputy Mayor Wadach suggested that an ad be placed in the Penny Saver to help bring attention to the event. He asked Ms. Cates to please send information to Clerk Sackett so she could send to the Penny Saver for advertisement.

### ***Motion***

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to place an ad in the Penny Saver to advertise for the Ambulance Recruitment Event. Motion passed unanimously.

Ms. Cates stated that they have been getting a lot of calls for automatic alarms. Unfortunately, when an automatic alarm comes in and the Lima Fire Department responds, the Lima Ambulance has to respond as well. These calls need to be responded to until Livingston County appoints a new Fire Commissioner. In August they had 8 calls like these, and Ms. Cates stated she believed they already had that many for this month.

Lastly, she discussed that the DPW recently transported and set up a pool table at the base. She thanked Mr. Luft and his crew for bringing it in for them and that it is definitely being used.

#### **WWTP – Larry Teta (absent)**

The Sewer Plant report was passed around for the Board to review. As of August 31<sup>st</sup>, the wastewater treatment plant was again in 100% compliance with NYSDEC regulations.

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Mr. Teta's report gave an update regarding the improvements at the WWTP. The UV/Aeration tank guiderails and catwalks are being installed, the cover for the secondary digester has been removed and cleaning has begun on that. After an inspection/walk-thru with MRB, it was revealed that the Bio-Gas valves were all malfunctioning and frozen, resulting in all valves needing to be replaced. Once replaced, regular maintenance will be performed on these valves to ensure they do not corrode and seize up again.

### **CEO – Charlie Floeser**

CEO Floeser passed around/discussed his report. He stated that he has been working on Fire Marshall inspections and has issued more Certificates of Occupancy.

CEO Floeser discussed the property on McDonald Drive. He stated that there has been a dumpster on premise and the home is currently being cleaned out. It was asked if the property could be condemned and Attorney Lenahan stated that the property could be condemned at anytime if CEO Floeser deemed the property to be unsafe. Deputy Mayor Wadach stated that CEO Floeser should send the property owner a letter via certified mail requesting an inspection of the property by a licensed professional engineer. CEO Floeser stated that he is not getting any response from the homeowner and does not have a good address for the property owner. Clerk Sackett said she has the proper address as she has been sending out water bills to the new address. Attorney Lenahan requested Clerk Sackett forward the information, and stated that he will send a letter requesting contact within 14 days. If no response is received, the Village Engineer will be sent to inspect the property and the cost of this inspection will be billed to the homeowner.

### **DPW – Ben Luft**

Mr. Luft started off by discussing the sidewalk project. He stated that Nardozzi should be done pouring the walks this week, and starting a punch list as well as finishing paving next week. There is one section between College and Harrison where the grading is a little off. This section may need to be removed and redone. Final inspection is slated to happen in a couple weeks and we should know more at that time. The DPW crew is up to date with topsoil in correlation with the areas already completed and he hopes to finish placing topsoil after they pave next week or early the following week. He said that the contractors will also be completing the crosswalk painting, and that the DPW crew will need to place the street signs. He said the signs are very large (3'x3') and neon green to comply with DOT standards.

Next discussions were held on the water project. Mr. Luft said again this is moving right along and that the contractors are hoping to tie in lower College St. to Rochester St. and complete the main line all the way North on 15A from College St. to Ziegler Dr. within the next two weeks. They plan on completing the side streets while beginning to hook up services on 15A around the first or second week of October. He said that the project contractor, Fineline, still believes that they will finish by the end of the year. Questions were asked if the sidewalks that have been removed as part of the project would be poured this year to which Mr. Luft replied that they will be poured before winter. He also stated that he believes in the scope of work it states that the sidewalks will need to be engineered and poured to specific specs. Deputy Mayor requested that Mr. Luft confirm with Village Engineer, Patrick Nicoletta, that he would create engineering drawings for the 15A sidewalk reconstruction. Mr. Luft was also pleased to report to the board that all easements have officially been signed off on.

Mr. Luft discussed that they are starting to work on the leaf machine and tractor for leaf pick up. Leaf pick-up will begin around October 15<sup>th</sup> and run until mid/end of November, or until the first snow fall. He said that the Town has also gifted the Village one of their old tractors. The DPW crew is working on fixing that up to use as well. He said that hydrants will be flushed this week and next week. Due to the water project the crew is a little behind completing this compared to other years. He also mentioned issues with the chlorine injector at the pump house on 15A. He said the injector has 9 fittings on it and he

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believes that he has finally fixed the issue. He has also installed night lights at the pumphouse so he can see better on the cameras.

Lastly Mr. Luft gave an update about the new dump truck that is on order. He said that according to the dealer, they are hoping to have the truck received by the first week of November. The vehicle is almost all set, but they are waiting on the computer chips for the vehicle (nationwide shortage). Once the chips have been received and installed, the vehicle should be shipped.

### **Clerk Report – Elissa Sackett**

Clerk Sackett started by saying she had received a pay application for Nardozzi after all bills had been vouchered. The invoice is for \$35,601.37 and covers work completed in July and has been approved for payment by Erdmann Anthony Engineers. She asked if the board would like to make a motion to pay this invoice.

#### ***Motion***

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to authorize payment to Nardozzi in the amount of \$35,601.37. Motion passed unanimously.

Deputy Mayor Wadach stated that he had also received invoices from Dan Marcellus (SkyPort, IT) for services rendered at the Ambulance. He stated that Mr. Marcellus had installed a Jumpcloud service for all Officers and EMTs at the Ambulance for the additional layer of security. Mr. Marcellus graciously donated two months of the Jumpcloud service, as well as his time for installation and maintenance. Mr. Marcellus asked that the Ambulance cover the costs of the Jumpcloud Accounts for Officers and EMTs for the months of June through September 2021.

#### ***Motion***

Motion was made by Trustee Petraitis and seconded by Trustee Smith to pay \$884 to SkyPort, IT for the cost of the Jumpcloud Accounts for Officers and EMTs from June to September. Motion passed unanimously.

Deputy Mayor Wadach also stated that Mr. Marcellus will donate a server to the Lima Ambulance. He said that the server still needs to have all the software/services added to it. Mr. Marcellus is going to give a 50% discount on the server software and services rendered, leaving the cost to be \$2955.

#### ***Motion***

Motion was made by Trustee Petraitis and seconded by Trustee Smith to approve the quote provide by Mr. Marcellus to have the server for the Ambulance outfitted with all the software/services necessary. Motion passed unanimously.

Clerk Sackett discussed that Deputy Clerk Radomski has taken on the task of organizing all of the Village records. She stated that the MU-1 schedule regarding records retention and disposition had been superseded by LGS-1 on 1/1/21 (see attached Resolution). Deputy Mayor Wadach also stated that the board should officially appoint Clerk Sackett and Deputy Clerk Radomski as Record Retention Officer and Deputy Record Retention Officer respectively.

#### ***Motion***

Motion was made by Trustee Petraitis and seconded by Trustee Smith to adopt the Retention and Disposition Schedule for New York Local Government Records (LGS-1). Motion passed unanimously.

#### ***Motion***

Motion was made by Trustee Petraitis and seconded by Trustee Smith to appoint Clerk Sackett as the Records Retention Officer and Deputy Clerk Radomski as the Deputy Records Retention Officer. Motion passed unanimously.

Lastly, several invoices were available to the board for review/approval. Payments were the following:

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- Ambulance Fund: \$4582.09
- General Fund: \$61354.25
- Sewer Fund: \$5926.57
- Water Fund: \$9320.77
- Capital Water: \$70887.61
- Capital Sewer: \$105132.96
- Grand Total: \$251174.51

### *Motion*

Motion was made by Trustee Fleming and seconded by Trustee Petraitis to authorize payment for said invoices. Motion passed unanimously.

### **Business**

**Energy Related Items** – Deputy Mayor Wadach stated that he had been monitoring the energy usage at various locations throughout the Village. He stated that the Ambulance and Pumphouse (1033 Rochester Rd.) both have very high electricity usages. He suggested that the Ambulance have a contractor come down to check the HVAC zones at the Ambulance. He stated that he has noticed over the course of being at the Ambulance building, that all areas are cold even with the thermostat being set at a decent temperature. Deputy Mayor Wadach discussed that in the winter time, the pumphouse uses a lot more energy. He suggested looking into a different type of heating at the pumphouse to use less energy. Trustee Smith stated to possibly look into something geothermal. Deputy Mayor Wadach will do some research and report back on his findings.

\*Update – Per Chief Rose, the A/C at the Ambulance is not working properly. The fan outside appears to have seized up.

Deputy Mayor Wadach discussed the NYPA Energy Audit. He stated that the audit was conducted about 2 years ago, and cost roughly \$5k. It appears that the only energy saving items presented in the document were merely to replace current light bulbs with LED lights. He discussed that after reviewing, he was very disappointed in the report.

**NYSERDA** – Deputy Mayor Wadach stated that he has received additional information regarding the NYSERDA grant money the Village has/will be receiving. He stated that anything over \$5,000 must be used towards energy related items. It is a little disheartening when most everything that qualifies as energy upgrades, the Village has already completed. Deputy Mayor Wadach stated that it appears that the only items remaining to spend the funds on are building upgrades or the purchase of an electric vehicle (EV). He sent Mr. Luft information regarding the new EV truck made by Ford as this may be an avenue to explore. He also said that he would do some research on geothermal.

**Northern Border Regional Commission Grant (NBRC)** – Deputy Mayor Wadach stated there are 3 documents Mayor Skiptunas will need to sign to proceed with the NBRC grant the Village recently was awarded. Attorney Lenahan is reviewing the documents at hand, and stated there is additional research to be done such as how/if this will affect the current franchise agreement with Charter Communications (Spectrum), as well as if a project like this can be bonded and for how long. Attorney Lenahan stated that he will reach out to Timothy McGill's office regarding bonding and Clerk Sackett stated she would reach out to Bernard Donegan's office about the same. The Board agreed to table discussions/decisions to the September 28<sup>th</sup> meeting.

**Community Choice Aggregation Update (CCA)** – Deputy Mayor Wadach said that the locked in price the Village received is pretty good. Currently the rates appear to be going up; the CCA rate the Village received is lower than the rate being provided by National Grid. The downside is all communication residents have been receiving from both the Village as well as National Grid has been confusing to

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residents. The CCA program with Constellation as the supplier was set to commence on September 1<sup>st</sup>, but that did not happen due to National Grid being provided with ineligible account numbers from Constellation. Joule Assets is working with all parties and the Public Service Commission to have these errors resolved. Deputy Mayor Wadach stated that he has asked that something be provided to residents as the current National Grid electrical supply rate they will be charged is higher than what they would have received through Constellation. It was asked how many residents opted out of the program, to which he replied he was not sure of the exact number but he believed it to be less than 10%. It was also asked how new residents would know about the program. Clerk Sackett stated she had asked Sue Hughes-Smith (Rocricity) this question and was informed that periodically the utility company will provide move-in information to Joule/electric supplier so the appropriate letters may be sent to the new owners regarding the CCA program.

**Park** – Deputy Mayor Wadach stated that he noticed that the dog park area had been mowed. Mr. Luft said that the Town brush hogged the area and then the Village DPW crew was mowing it further and will continue to maintain the area. Trustee Smith said that the goal was to have the gravel put down and the pad poured for the pavilion for the dog park. The location of water was discussed and the Commission agreed that the water can be outside of the concrete pad. Deputy Mayor Wadach said he has noticed that there are many residents who do not leash their dogs on the trails. He suggested that there should be a couple more signs stating that dogs must remain leashed at all times added near the entrance to the trails and at least one on the trail. He also said that he has noticed that residents appear to be using the dog waste stations. Mr. Luft said the crew is trying to keep up with emptying the bags on Thursdays. Deputy Mayor Wadach discussed a few items that needed to be fixed such as the sinks in the bathrooms, and discussed sealing the basketball court.

**Entertainment District (Town Proposal)** – Deputy Mayor Wadach stated that he attended the Town Board meeting where discussions were held on the proposed law #2 – Entertainment District. He said that he would like to see more of the entertainment kept in the Village limits. Trustee Fleming said she had asked what brought on the proposed new law to which she was informed that the way the current code reads, someone couldn't even build a corn maze on their property. Deputy Mayor Wadach stated that we should discuss at the joint meeting how this proposed law would affect the Village.

### **Roundtable Discussion**

Trustee Petraitis stated that a GaGa pit (GaGa, a game, is a variant of dodgeball played inside an octagon pit) and two Adirondack chairs have been placed down at the park. This was part of an Eagle Scout project that was approved by the Park's Commission. He said he has received a lot of positive feedback regarding both items being placed and noted that the pit is being used quite frequently.

Trustee Smith reminded Clerk Sackett that the Fire Department needs to deliver the full Verizon bill when requesting for it to be paid. Clerk Sackett will remind the Fire Chief. Trustee Smith also discussed the Paula Tubbs Memorial being built at the park. The memorial is still being built, but the family has been running into issues with weather and man power. The goal is to have the memorial completed by winter. Mr. Luft stated that he has delivered the remaining field stone to the park and there is a bunch of dirt already down there for the family to utilize.

Trustee Fleming asked Deputy Mayor Wadach if he had sent the 3 potential dates in November to host a NYS Stretch Energy course at the Ambulance. Deputy Mayor Wadach said he had received and will resend an email to Trustee Fleming with the dates. Trustee Fleming also asked what the outcome of running the camera in the pipe along Buell Ave. was, to which Mr. Luft stated that the camera couldn't get all the way through. He is still working on a solution on Buell Ave. and will keep the board informed.

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Clerk Sackett stated that Mayor Skiptunas meeting with Senator Gallivan was canceled and is tentatively rescheduled for October 12<sup>th</sup>. If anyone has anything they would like discussed, please send an email to Mayor Skiptunas. She also reminded the board of the joint meeting being held at 6pm prior to our scheduled meeting at 7pm on September 28<sup>th</sup>.

Meeting adjourned at 9:38pm.