

Village of Lima Board Meeting

June 22nd, 2021

Present: John Skiptunas, Mayor; John Wadach Deputy Mayor; Trustees Joshua Petraitis, Brian Smith and Carolyn Fleming.

Others Present: Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Matthew Lenahan, Attorney; Dan Marcellus, SkyPort IT.

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7pm Tuesday, June 22nd, 2021 and opened with the Pledge of Allegiance.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to approve meeting minutes from June 8th, 2021. Motion passed unanimously.

Public Hearing opened at 7:05pm to revoke Local Law #3 of 2021 - Amending Chapter 185, Article XIII in Relation to Signage in the Village of Lima.

Motion

Motion was made at 8:02pm by Trustee Smith and seconded by Trustee Fleming to close Public Hearing to revoke Local Law #3 of 2021 – Amending Chapter 185, Article XIII in Relation to Signage in the Village of Lima. Motion passed unanimously.

Motion made by Trustee Smith and seconded by Trustee Fleming to revoke Local Law #3 of 2021.

Village Board voted to revoke Local Law #3 of 2021. Vote carried as follows:

Mayor Skiptunas	Yes
Deputy Mayor Wadach	Yes
Trustee Petraitis	Yes
Trustee Smith	Yes
Trustee Fleming	Yes

Guests

Dan Marcellus – SkyPort It

Mr. Marcellus was present to discuss the costs of a Microsoft 365 Subscription for each of the Village entities. He stated that most users could benefit from either the Business Basic package, or the Business Standard package. The standard package would be for those individuals with Village owned desktop computers, while the basic package is a web based subscription. He stated that due to sensitive material housed by the Ambulance, they may need to have the E3 package, which offers more enhanced services such as encrypted emails for protecting patient information. He did state in order for him to proceed on an overall quote, he would need a list of users. After discussion, it was noted that due to budget constraints, the Ambulance would be the first priority and the Village conversions would happen once the Economic Relief funds were received.

Mr. Marcellus stated that the Sonic Wall had lapsed on all of the computers and that was a top priority to have reinstalled. He stated the costs and explained that the more years the Village signed up for, the more of a savings the Village would have.

Motion

Motion made by Deputy Mayor Wadach and seconded by Trustee Petraitis to sign the quote presented by Mr. Marcellus to purchase the Sonic Wall license for a 5-year term. Motion passed unanimously.

Lastly Mr. Marcellus stated that he may have a server donation for the Ambulance. He is working on it and will let Village Officials know for sure.

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DPW Report– Ben Luft

Mr. Luft discussed the sidewalk project. Nardozzi Construction stated that they are about 90% completed, however he believes that they are closer to 80%. Currently Erdman Anthony and Nardozzi are having issues with payment. Both parties believe that there have been different quantities used which is causing the hold up. Nardozzi is requesting that the Village authorize payment to be made prior to our next board meeting if the two parties can come to an agreement,.

Motion

Motion was made by Deputy Mayor Wadach and seconded by Trustee Smith to authorize Clerk Sackett to pay Nardozzi Construction with approval from Paul Presutti, Engineer. Motion passed unanimously.

Mr. Luft expressed dissatisfaction with the amount of re-engineering that is being done on the sidewalk project. He stated that he has walked the project multiple times with Erdman Anthony, but yet there is always an issue that leads to re-engineering and ultimately costing more money. He is meeting with the engineer about the elevation issues and exposed gas line on College St.

The water tower has had its final walk through. There are minor issues that he needs to ask the contractors about, but it is pretty much all completed. The final paint coat on the tower has passed all inspections and the cell towers are being erected back on the tower. Deputy Mayor Wadach stated that either the Village engineer or an inspector from ATT will need to inspect and sign off on the safety of the antennas after they have been installed. Mr. Luft said he would look into it and that it may be a possible charge for an inspection.

Project meeting was held on the 15A water main replacement. Fineline states that they wish to start mid-July and have an anticipated completion date in December. Discussions ensued about competing the line in sections so there is not a quadrant without anyone on the new main. Mr. Luft is still analyzing and figuring out the best ways to shut down areas with minimal to no disruptions.

Lastly, Mr. Luft discussed the Wastewater Treatment Plant Operator position that is currently available. He and Mayor Skiptunas held interviews with possible candidates. Mr. Luft has 1 more candidate to interview on Friday and will make a decision from there. He asked for permission to authorize himself, Mayor Skiptunas and Deputy Mayor Wadach to make a decision and hire who they deemed fit. This will give the candidate ample time to put in notice with the hopes of having at least a week or two with the current operator, Brian Crye at the sewer plant.

Motion

Motion was made by Trustee Smith and seconded by Trustee Fleming to authorize Mr. Luft, Mayor Skiptunas and Deputy Mayor Wadach to offer salary and benefits deemed fit to an eligible candidate. Motion passed unanimously.

Clerk Report – Elissa Sackett

Clerk Sackett stated that she had some accounting corrections that needed to be approved by the board. These corrections were to reclassify purchases to the proper accounts.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to authorize transfers to complete the necessary accounting corrections. Motion passed unanimously.

Clerk Sackett also had a list of line transfers to be approved by the board. These transfers need to be made to balance the line accounts from the 2020-2021 fiscal year.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to authorize transfers to balance out the accounts for the 2020-2021 fiscal year. Motion passed unanimously.

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Clerk Sackett discussed that the transfers to the reserves needed to be completed for the fiscal year 2020-2021. Transfers were the following:

General Account: \$29,000 to Streets (HR-2)
\$4,500 to Fire Department Air Packs (HR-9)
\$2,000 to Park Reserve
\$12,000 to Fire Department – Building & Grounds

Motion

Motion was made by Deputy Mayor Wadach and seconded by Trustee Petraitis to authorize transfers from General fund to reserves as listed above for the 2020-2021 fiscal year. Motion passed unanimously.

Clerk Sackett discussed adding Mayor Skiptunas onto all of the Village bank accounts at Five-Star Bank as a Primary user.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Smith to have Mayor Skiptunas added to all of the Village bank accounts at Five-Star Bank. Motion passed unanimously.

Lastly, several invoices were available to the board for review/approval. Totals from each fund are the following:

- Ambulance Fund: \$1396.07
- General Fund: \$75724.85
- Sewer Fund: \$7344.65
- Water Fund: \$60958.10
- Grand Total: \$145423.67

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Smith to authorize payment for said invoices. Motion passed unanimously.

Business

Street Lights – Deputy Mayor Wadach stated that he would contact NYPA to request a plan to move on without waiting for Mt. Morris to close on their street light purchase. The Village is receiving many complaints about street lights being out and these need to be repaired before the weather changes and days get shorter. He will have a contingency plan by next meeting to present to the board.

Signage – Mayor Skiptunas stated he would like to go over the Livingston County Guidelines pertaining to signage with representatives from respected boards. These guidelines have already been adopted by Liv. Co. and Planning Board Chair, George, and Historic Preservation Commission Chair, Fran Gotcsik have reviewed and agree with the said guidelines. Once representatives from all boards have reviewed/discussed, it will be presented for adoption by the Village board.

Zombie Property Auction – Mayor Skiptunas discussed that there is a state protocol for dealing with “Zombie Properties” (abandoned parcels). He stated that it would be worth looking into and that there may be something that can be done development wise with these properties. Mayor Skiptunas asked Trustee Fleming to take the lead and look into the County Land Bank for said parcels in our area.

American Rescue Plan Act (ARPA) Funds – The Village is eligible to apply for and receive ARPA funds as part of a Covid Relief package. The amount of money the Village will receive is based off of a formula which takes into account the number of residents in the area. Mayor Skiptunas stated that he believes that this is based off of the most recent census, and the amount is anywhere between \$100-\$109 per resident. Clerk Sackett and Mayor Skiptunas will work on applying for said funds for the Village as

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the application deadline is July 9th. Mayor Skiptunas asked the board to start thinking about various items the funds could be spent on and bring all ideas to the next meeting.

Marijuana Legalization – Attorney Lenahan stated that the Village should start to decide what direction they wish to go in regarding the legalization of marijuana and individuals wishing to open dispensaries in the Village boundaries, as public meetings will need to start no later than September. Mayor Skiptunas stated that he would like to hold an area-wide training for officials with presenters attending from NYCOM. Discussions were held as to where a training opportunity could be held. Mayor Skiptunas stated that after attending the NYCOM conference and discussions with other area leaders, this is a potential revenue opportunity that the Village should consider.

Roundtable Discussion

Trustee Petraitis stated that the dog waste stations for the park have been ordered. Once received the Park's Commission will coordinate a time with Mr. Luft to decide where said stations should be placed. Trustee Smith discussed opening a separate bank account for the Park's Commission. This way it will be easier to track donations coming in for memorials, etc. at the park. He stated that it has taken a lot of effort to get the Facebook page up and going, and have since created a new page entitled "Lima, New York – Parks Commission". Trustee Smith lastly asked Mr. Luft if he could get a key to the poster board down at the park.

Trustee Fleming stated that she had been in contact with Chief Rose (Ambulance) about utilizing the training room to host a Stretch Energy Training Course. Chief Rose stated it shouldn't be a problem and she will get back to Trustee Fleming on dates that are available.

Deputy Mayor Wadach discussed the letter to be sent to residents regarding the Community Choice Aggregation program. The letter will serve as a "cover letter" to residents to capture the essence of the documents sent by Joule/Roctricity.

Motion

Motion was made by Trustee Fleming and seconded by Trustee Smith to send the letter composed by Deputy Mayor Wadach to Roctricity, to be included as a cover letter in the opt-out pamphlets mailed to residents. Motion passed unanimously.

Deputy Mayor Wadach stated that he had received email that the Village qualified for the Stretch Energy Grant for adopting the NY Stretch Energy Code. Grant amount is \$5,000 and he will reach out as to when funds will be received.

Deputy Mayor Wadach discussed the memorial for Paula Tubbs that will be built down in the park. The family has asked if the Village would be able to dig out the area for the memorial and help with the field stones. He passed along the family contact's information.

Lastly, Deputy Mayor Wadach asked where the Village stood with the necessary easements for the 15A water main project. Mr. Luft and Attorney Lenahan stated that there were only 3 easements left to get and that they have been in contact with all.

Mayor Skiptunas congratulated Mr. Luft and the Village for being 25-year members of the Rural Water Association. The Village received a certificate for the accomplishment.

Mayor Skiptunas asked the board to think about various ideas for the green space in the former Save-A-Lot parking lot.

Meeting adjourned at 9:30pm.