

## VILLAGE OF LIMA

JOHN CORRELL, Mayor  
AMY HUDAK, Clerk  
STEPHEN KRUK, Attorney  
JOSEPH SCHWING, Trustee  
JERRY WARSAW, Trustee

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LIMA, NY 14485-0820  
[volima@rochester.rr.com](mailto:volima@rochester.rr.com)

HEIDI BANSER, Deputy Clerk  
JOHN KATTATO, Trustee  
BEN LUFT, Supt. Public Works  
JOHN WADACH, Trustee

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**April 14, 2020; Meeting commenced at 7:00 p.m.**

### **MEMBERS PRESENT:**

John Correll, Eric Baker, Heidi Banser, John Kattato, Stephen Kruk, Ben Luft, Joseph Schwing, John Wadach, Jerry Warsaw, Tim Vandevelt

### **MEMBERS ABSENT:**

n/a

### **GUESTS:**

Amy Hudak (New Clerk Treasurer Appointee), Pat Nicoletta, P.E. (MRB Group Representative), Bonnie Wadach, and David Cabrera

### **OLD BUSINESS:**

John Correll (JC), made a motion, seconded by Jerry Warsaw, to approve the previous meeting (March 24<sup>th</sup> 2020) minutes.

### **NEW BUSINESS:**

#### **Budget Items**

JC discussed the 12-page monthly budget report prepared by Baldwin Business to be reviewed on a regular basis to check for irregularities/overages.

John Wadach (JW) reviewed recently submitted accounts payable and reviewed vouchering guidelines. Joe Schwing made a motion to approve expenditures, seconded by Jerry Warsaw.

Tim Vandevelt mentioned that he ran out of vouchers and was unable to complete at the time some invoices were submitted.

JC said two-line items on the 2019/2020 budget are reversed and should be corrected (A3410.2 v. A3410.4).

JC scheduled an on-line meeting for 4/27 for new software system to upgrade existing accounting system. The current multiple systems in use forces the Village to piecemeal items together – inefficient.

JC requested information from Tim Vandevelt re: \$14k equipment; Tim no longer on line to discuss. JC recommended scheduling a meeting to discuss Fire Dept. expenditures / replacement schedules. Cost / benefit analysis needs to be considered.

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JW referred to multidisciplinary agreement with East Avon FD so that we get the best possible coverage if we can't purchase all requested items.

JC hesitant to adopt 2020/2021 budget at present – tabled to 4/28 board meeting – motion granted.

### **DPW Items**

JC discussed flow meter study with Ben. Motion granted and seconded.

JW discussed possible sewer upgrades.

Pat Nicoletta gave update re: water improvement project.

JC – NYMER Insurance renewal application – insured for only \$100k - \$50k policy/employee in effect. Funds transfer fraud - \$100k rider is recommended – pricing pending. Crossroads Days / liquor liability – we need a list of vendors, who need to name Village & Town as additional insured for any vendor that serves food and/or alcohol.

JW – Requested that NYMER signs off that the Village and Town are adequately covered re: liquor liability prior to Crossroads Days on Village property / parking lot.

Discussion re: dog park – and the installation of a water line – decision will be budget driven.

JC mentioned we should hold Pathstone accountable for any damage that may occur on McDonald Drive. Bond? Escrow? Stephen Kruk said an escrow agreement was created in 2005 and less expensive than a bond. <<SK audio technical difficulties>> JC made a motion to bring it up with the planning board.

### **Other Items**

JC made a motion to adopt the Investment Policy Statement, it was seconded and approved.

JC appointed Amy Hudak as Clerk Treasurer, replacing Linda Banfield. Amy will have signatory rights on all banking accounts and a motion was made by JC and seconded and approved. JW mentioned that Amy's skill set may offer the Village the opportunity to perform payroll and bookkeeping services in house, saving the Village money since those services are currently being outsourced.

JC introduced John Kattato, new Trustee, resident of Rainbow Lane. JK has a development and construction background.

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It was acknowledged that Carl Luft resigned from his position as Mayor effective 3/31/2020 and that John Correll would be appointed Mayor. Carl will be removed as a signer from all bank accounts, and John Correll added as a signer. Seconded and approved.

Ben discussed shared services with the Town for a used mini excavator and trailer. Town approved it, Ben made motion to advertise moving \$20k from highway reserves to buy a used mini excavator and utility trailer shared with the Town of Lima. Motioned to advertise was seconded and approved.

Town has delayed their Clean Up Days / Village needs to reschedule its as well (originally scheduled for May 16<sup>th</sup>). Ben to reach out to Dave Shanks to reschedule.

Motion made to advertise for local law #1 / Tree Ordinance / seconded and approved. JW to update website accordingly.

Motion made by JC for the 2020/2021 Livingston Co. Highway Dept Inter Municipal Agreement Extension for equipment, machinery, tools and service sharing. Motion made and seconded and approved.

JW discussed NY Class – to gain more financial interest on our funds – full liquidity with funds – June 1 kickoff - application needs to be started.

JW discussed Street Lighting and Energy Audits; approved previously; still on track.

JC said to email all agenda items to the clerk by mid-day Monday (4/20) for inclusion on agenda for next board meeting slated for 4/28.

JW extended thanks to Heidi Banser for her contributions to the Village while working alone.

Guests were invited to share comments; none made.

Meeting adjourned at 9:50 pm.