

# TOWN/VILLAGE OF LIMA

## SOLID FUEL BURNING PERMIT APPLICATION

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**Type of Permit:** \_\_\_\_\_ **Permit Fee:** \_\_\_\_\_ **Permit Number:** \_\_\_\_\_

**Address of Proposed Work:** \_\_\_\_\_ **Tax Parcel:** \_\_\_\_\_

**Property Owner:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Workers Compensation Form BP-1 stating Workers Compensation is not required received: YES NO

**Installer:** \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Proof of valid Workers Compensation & Liability Insurance Policy received: YES NO

**Description of Work or Project:** \_\_\_\_\_  
\_\_\_\_\_

### **INSTRUCTIONS FOR WOODSTOVE OR FIREPLACE PERMIT APPLICATION:**

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1. All solid fuel burning devices (wood stove, fireplace, pellet stove, biomass stove) require a Solid Fuel Burning Permit and must be obtained prior to beginning any work.
2. Submit a factory specification sheet and installation instructions with application.
3. Submit proof of Installer's valid Workers Compensation Insurance Policy must be submitted and approved or Form BP-1 stating that Workers Compensation is not required before issuance of any permit.
4. Appropriate building permit fee with check made payable to Town or Village of Lima.
5. All solid fuel burning devices shall be inspected by the Building Inspector before being used. It is the applicant's responsibility to call for this inspection. Call Building Inspector at: 624-7911 office or 749-9683 cell for inspection.

### **INSURANCE REQUIRED:**

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Workers Compensation Insurance and Disability Benefits Coverage: New York Workers Law 57 requires contractors and certain homeowners listed on the building permit to provide proof that such coverage is issued by an authorized insurance carrier (Form C-105.2 or U-26.3) or provide proof of exemption (Form CE-2000). Any residence that is not a 1, 2, 3, or 4 family **owner occupied** residence is considered a business and must provide proof of insurance.

Affidavit of Exemption Form BP-1 can only be filed if the Owner of the owner occupied residence follows the restrictions defined below:

1. Owner is performing all of the work themselves for which the building permit is issued.
2. Owner is not hiring, paying or compensating in any way the individuals that are performing or helping to perform any or all of the work or which the building permit is issued.

3. Owner has a home owner's insurance policy that is currently in effect and covers the property for which the building permit is issued and the owner is hiring or paying individuals a total of less than forty (40) hours per week (aggregate hours for all paid individuals) for the work for which the building permit is issued.

**BUILDING PERMIT REQUIREMENTS:**

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1. A permit may be revoked or suspended if it is determined that the work to which it pertains is not in accordance with the information contained in the building permit application; Or is not in conformance with the NYS Building Code; Or if there has been a misrepresentation or falsification of a material fact or condition connected with the application for a permit.
2. All electrical work must be inspected by an authorized agent and produce a certificate of approval. It is the permit holder's responsibility to arrange for all required electrical inspections. The following are Village/Town of Lima approved electrical inspectors:
  - Commonwealth Electrical Inspection Service Office: 800-437-5799 Cell: 729-2779
  - New York Electrical Inspection Agency Office: 436-4460; Cell: 230-4186
  - Middle Department Inspection Agency Office: 454-5191

**CERTIFICATION:**

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Application is hereby made to the Village/Town of Lima for the issuance of a Solid Fuel Burning Permit. I acknowledge that no construction activities shall be commenced prior to the issuance of a valid permit. I affirm that I have read the instructions and that the application, plans and supporting documentation are true and a complete statement and description of the work proposed and that all work will be performed in accordance with the NYS Building Code, local laws and ordinances and regulations whether specified herein or not. I authorize access to the Building Inspector or designated representative during all phases of construction for the purpose of inspections. I agree to prominently display on the premises the building permit issued and abide by all plan amendments made by the Building Department. I further acknowledge and agree that prior to occupying the facilities governed by this building permit I or my agents will obtain a Certificate of Compliance.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Make checks payable to: Village of Lima or Town of Lima. Mail or deliver to: 7329 East Main Street, Lima, NY 14485

Permit Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**COMMENTS:**

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