

## Village of Lima Board Meeting Minutes

November 14<sup>th</sup>, 2023

**Present:** John Skiptunas, Mayor; Brian Smith, Deputy Mayor; Trustees Joshua Petraitis, John Wadach, and Carolyn Fleming.

**Others Present:** Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Meg Rose, Ambulance Chief; Charlie Floeser, CEO, Barbara Finucane

**Absent:** Larry Teta, WWTP Operator, Steve McGrath, Fire Chief.

The meeting of the Village of Lima was called to order by Deputy Mayor Smith at 7pm Tuesday, November 14<sup>th</sup>, 2023, at Lima Town Hall, 7329 E. Main St. and was followed by the Pledge of Allegiance.

### *Motion*

A motion was made by Trustee Petraitis and seconded by Trustee Fleming to approve meeting minutes from October 24<sup>th</sup>, 2023. Motion passed unanimously.

### **Department Reports**

#### **Fire Department – Steve McGrath, Fire Chief**

No report.

#### **Ambulance – Meg Rose, Ambulance Chief**

Chief Rose discussed the ambulance report for the month of October. Chief Rose requested authorization to enter a contract with Issac Heating & Air for maintenance at the ambulance base. Maintenance will be for everything except the generator as that is covered by Emergency Power Systems. Entering a contract will give the ambulance priority service in the case of an emergency, as well as discounts on labor.

### *Motion*

Motion made by Trustee Wadach and seconded by Trustee Petraitis to authorize Mayor Skiptunas to sign the maintenance contract with Issac Heating & Air. Motion passed unanimously.

A new application for membership was presented to the board for review. Matthew Baylock has applied to be a driver and has been approved by Chief Rose.

### *Motion*

Motion was made by Deputy Mayor Smith and seconded by Trustee Fleming to approve Matthew Baylock as a new member of the Lima Volunteer Ambulance. Motion passed unanimously.

Chief Rose passed around the current rates charged by Lima Ambulance for services as well as what she proposes for new rates. With the rate increases, they are still competitive, but a little lower than what other municipalities are charging. The current and recommended rates are listed below.

### **Current:**

- MVA Treat and Release: \$250.00
- BLS Non-Emergency: \$613.00
- BLS Emergency: \$870.00

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- ALS 1 Non-Emergency: \$561.00
- ALS 1 Emergency: \$1,170.00
- ALS 2: \$808.50
- Paramedic Intercept: \$704.00
- Specialty Care Transport: \$869.00
- Mileage: \$27.00 per mile

### Recommended:

- MVA Treat and Release: \$350.00
- BLS Non-Emergency: \$790.00
- BLS Emergency: \$1040.00
- ALS 1 Non-Emergency: \$1000.00
- ALS 1 Emergency: \$1400.00
- ALS 2: \$1600.50
- Paramedic Intercept: \$1000.00
- Specialty Care Transport: \$1500.00
- Mileage: \$34.00 per mile

### *Motion*

Motion was made by Deputy Mayor Smith and seconded by Trustee Fleming to approve the rate increases proposed by Chief Rose. Motion passed unanimously.

Chief Rose discussed potentially borrowing an ambulance from Honeoye Falls-Mendon Volunteer Ambulance while the Lima ambulance is out of commission due to the remount. Honeoye Falls has requested a stipend to use the ambulance, as well as Mayor Skiptunas to reach out to Mayor Milne to discuss. Chief Rose gave her opinion regarding what she felt was a fair price to pay for utilizing the ambulance.

### *Motion*

Motion made by Trustee Wadach and seconded by Trustee Petraitis to authorize Mayor Skiptunas to engage in discussions with Honeoye Falls regarding utilizing an ambulance during the remount. Motion passed unanimously.

### **WWTP – Larry Teta (Absent)**

See report provided by Mr. Teta. Mr. Luft let the board know that Dave Kirkwood has applied for his Grade 1 sewer license. Trustee Wadach questioned an invoice regarding the methane flare stack. Mr. Luft explained that Mr. Teta has been having contractors come and look at the system to see what is necessary to have it working correctly.

### **Code Enforcement Officer (CEO) – Charlie Floeser**

CEO Floeser discussed his report. Mayor Skiptunas requested CEO Floeser to please look at the structure constructed on East Main St. A homeowner has constructed what looks like a very large greenhouse.

### **DPW – Ben Luft**

Mr. Luft stated the crew is continuing to collect leaves. The original end date was scheduled for 11/17, however with other projects he anticipates collection will be finished the week of

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Thanksgiving. He also stated the bathrooms at the park will be closed by the weekend of 11/25 at the latest.

Representatives from MRB have been working on the camera part of the Infiltration and Inflow project. There have been a few issues noted, such as missing grout around some manhole pipe penetrations and some root infiltration around the laterals. The crew will need an additional half day to finish completing running the camera through all the laterals. Mr. Luft requests payment for the additional half day out of the sewer fund as the additional day is over the set budget for this part of the project.

Mr. Luft and Attorney Lenahan met with Mr. Sanders regarding the tree issues on Maplewood. Mr. Sanders is interested in purchasing the property at a fair market value, and the Village will also remove a couple of trees near the road. Attorney Lenahan will draft a resolution to be presented at the next meeting regarding the transaction.

Mr. Luft discussed that within the next year the 2016 dump truck is slated to be replaced. He anticipates having a cost breakdown by February and will advertise the purchase at that time as it will be purchased out of reserves. Once ordered it can take up to 9 months to receive the truck, and he anticipates the cost to be around \$100k for the truck, sander, and plow.

Lastly, Mr. Luft discussed canceling the second board meeting in December. This meeting falls right after Christmas, and neither Mr. Luft nor Clerk Sackett are in the office.

### *Motion*

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to cancel the Village board meeting scheduled for December 26<sup>th</sup>, 2023. Motion passed unanimously. Notice will be sent to the Sentinel for publication.

### **Clerk Report – Elissa Sackett**

Clerk Sackett gave a brief update on the Deputy Clerk position. She has received several resumes and will continue to accept resumes until 11/17. After that interviews will be scheduled with candidates. She hopes to have someone chosen by the first meeting in December.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$3533.86
- General Fund: \$24277.95
- Sewer Fund: \$93212.23
- Water Fund: \$2867.94
- Capital Water: \$44.75
- Capital Sewer: \$581.75
- Capital Fiber: \$44.75
- Grand Total: \$124563.23

### *Motion*

A motion was made by Trustee Petraitis and seconded by Trustee Wadach to authorize payment for said invoices. Motion passed unanimously.

### **Old Business**

#### **Mark Tubbs Park**

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- **Playground Upgrades** – The Town will be discussing proposed upgrades at their December meeting and will be receiving public comment. Deputy Mayor Smith stated the Park Commission is working on getting renderings of proposals and will send them out for residents to review as well.
- **Dog Park** – The dog park is now complete and final bills will be submitted for cost sharing with the Town. The lock has also been installed and the code is currently posted for people to enter the dog park. After the first of the year, cost to use the park will be \$24, which will go towards upkeep of the park. The fee will be collected by the Town. Any concerns regarding the park should be directed to the Park Commission.

**Solar Eclipse Grant** – Mayor Skiptunas will be meeting with representatives from Livingston County Development regarding the Solar Eclipse grant and how funds will be received/spent. This will be in conjunction with the Town of Lima as well as Crossroads Council. Anticipated events include food trucks and live bands.

**Meadowview Sidewalk Engineering and Construction Estimates** – The estimate from MRB was passed out for review. Engineering costs for this section are approximately \$6100. Discussions were held regarding potential issues with sidewalks being placed in the area (specifically drainage and a retaining wall that has been built), as well as homeowner pushback. Mayor Skiptunas offered to meet with homeowners affected by the construction of the sidewalk. Board decided to table for a future meeting.

**Fiber Optic Project** – Clerk Sackett attended the update meeting with representatives from Empire Access. Pat Phelan, Engineer, stated the pole attachment applications are moving forward.

**Storm NPS Study Update** – Tabled to 11/28 meeting; Pat Nicoletta will be in attendance.

**Livingston County Water Sewer Authority Payment of Outstanding Debt to Village** – Attorney Lenahan served a Notice of Claim regarding the outstanding payment. Jason Molino, Executive Director, has requested a meeting to discuss. Meeting will be scheduled, and update provided afterwards.

**Joule Assets Confession of Judgement Progress** – Attorney Lenahan has drafted and sent this to Joule Assets. Joule has been holding off on signing even though they have stated verbally that they would. Attorney Lenahan recommended moving forward with a lawsuit.

### *Motion*

Motion was made by Trustee Wadach and seconded by Trustee Petraitis to authorize Attorney Lenahan to move forward with a lawsuit against Joule Asset. Motion passed unanimously.

**Empire RFP Status for Underground Conduit Work** – Trustee Wadach discussed the RFP received from Empire. There are a few more minor updates that need to be made, but he believes it is almost ready for bid. Attorney Lenahan and Clerk Sackett attended the Fiber Progress meeting and requested all the changes be completed and sent back ASAP. Pat Phelan discussed at the meeting there is a potential issue with one make ready and requested Empire place a pole instead of connecting to the National Grid pole. Mr. Phelan will send information to

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the board for review. Trustee Wadach will request Empire to start working on the RFP for phase 2 of the Fiber Project.

### *Motion*

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to authorize Clerk Sackett to advertise the RFP in the Sentinel upon approval from Attorney Lenahan. Motion passed unanimously.

**Short Term Rental Law** – No update.

### New Business

**Honeoye Falls-Mendon Ambulance Upgrades** – Honeoye Falls received a grant for a new ambulance. Trustee Wadach inquired about coordinating with HFMVA more. Chief Rose said that Lima Ambulance has a good working relationship with Livingston County EMS so she would like to continue working more with them. She did state Lima EMS is currently covering approximately 90% of calls in district, and she hopes an increase in membership will help continue to cover most of the calls.

**Town of Lima Water District Plans** – Trustee Wadach discussed the proposed Water District 5 not receiving enough signatures to pass and now the Town is looking at other ways to bring water to certain areas. Mr. Luft stated that whatever project the Town moves forward with will require a lot of infrastructure, and discussed how new ideas could affect the Village.

**MRB GIS Proposal** – Proposal to complete the GIS system through MRB is approximately \$9850, which includes the costs of the software and adding current documentation into the program. A username/domain name will also need to be purchased to utilize the software, which is approximately \$550 per year. Mr. Luft discussed the ESRI program (GIS system) with the Town of Avon Superintendent for a reference check on the program; he said the system is well worth the costs and Avon utilizes it on a regular basis. Once the program has been set up, letters will be sent to homeowners regarding the water service line inventory project.

### *Motion*

Motion was made by Trustee Wadach and seconded by Trustee Petraitis to authorize the purchase of the ESRI GIS program and approve the GIS service proposal from MRB. Motion passed unanimously.

### Round Table

Mayor Skiptunas:

- Joint Town and Village Holiday Luncheon will be held Tuesday, December 19<sup>th</sup>. Please let him know if you will be in attendance.

Trustee Fleming:

- Asked about the status of another energy company to replace Joule Assets? No replacement at this time.

Attorney Lenahan:

- Requested Public Hearing be scheduled for the first meeting in December regarding Overriding the Tax Cap.

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A motion was made by Trustee Petraitis and seconded by Trustee Wadach to adjourn the meeting at 9:30pm. Motion passed unanimously.