

## **Village of Lima Board Meeting**

January 11<sup>th</sup>, 2022

**Present:** John Skiptunas, Mayor; John Wadach Deputy Mayor; Trustee Joshua Petraitis.

**Others Present:** Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Jane Radomski, Deputy Clerk; Charlie Floeser, CEO; Meg Rose, Ambulance Chief; George Gotcsik, Planning Board.

**Absent:** Trustees Brian Smith and Carolyn Fleming; Ben Luft, DPW Supervisor; Steve McGrath, Fire Chief; Larry Teta, WWTP Operator.

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7pm Tuesday, January 11<sup>th</sup>, 2022 and opened with the Pledge of Allegiance.

### ***Motion***

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Wadach to approve meeting minutes from December 14<sup>th</sup>, 2021. Motion passed unanimously.

### **Guest- George Gotcsik**

Mr. Gotcsik was present to discuss the sign recommendations presented by the Planning Board. Handouts were presented to the board discussing said recommendations. Mr. Gotcsik stated that if the board did decide to authorize “sandwich board” signs, he recommended that the Village be listed as an insured party since the signs would be in the Village right-of-way. He stated that although it was not listed in the current code, the Village may want to entertain being listed as insured also when it comes to street furniture. Mr. Gotcsik lastly stated that Wayne Childs is the new Chairman of the Planning Board, and all future correspondence will be done with him.

### **Department Reports**

#### **Fire Department – Steve McGrath, Fire Chief (Absent)**

No report. Clerk Sackett stated that when Chief McGrath submitted vouchers, he said that the Firehall is in need of a roof. The department is currently receiving quotes and he will present those once all have been received.

#### **Ambulance – Meg Rose, Chief**

The Ambulance report was passed around for the board to review. Chief Rose stated that all the recommendations by the Department of Labor have been completed, and cameras have been installed on all the doors at the Ambulance base.

Chief Rose stated that she had two new applications for members. The first applicant is Patrick Riley. Mr. Riley currently works as an EMT for Livingston County and would be able to volunteer a few hours here and there. The second applicant is Abby Finn. Miss Finn is a high school Senior at Honeoye Falls. One of the previously approved applicants discussed with their friends, which enticed Miss Finn to apply. Clerk Sackett did not receive copies of each membership application; therefore, the applications were not passed around to the board. Chief Rose stated she will re-send the applications.

### ***Motion***

Motion was made by Deputy Mayor Wadach and seconded by Trustee Petraitis to approve Patrick Riley and Abby Finn as new members of the Lima Volunteer Ambulance, contingent on receiving their applications for membership. Motion passed unanimously.

Chief Rose discussed the upcoming EMT class that is starting January 31<sup>st</sup>. This is the last class that will be held in Lima as all classes are being switched to the County building in Avon. Currently 3 Lima members are signed up for the course and 4 more have expressed interest. There are also several volunteers from other local volunteer corps that will be attending the class as well.

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Lastly, Chief Rose discussed several meetings that were held with members of other local EMS providers to discuss the status of the Lima EMS. She stated the theme of all these meetings was that each EMS would want to be compensated for covering the Lima district. Chief Rose discussed the differences with each municipality, and stated that most crews are ALS (Advanced Life Support), while the Lima EMS is strictly BLS (Basic Life Support). EMT's who are ALS trained can provide more services than those only trained in BLS, which is why they would want to be compensated for their time. More discussions need to be held, but Chief Rose is optimistic that Lima will have more EMT trained staff after the course that is being offered at the end of the month. Lima still has a good working relationship with Honeoye Falls-Mendon EMS, and she feels the Lima Ambulance is headed in a good direction.

### **WWTP – Larry Teta (Absent)**

The Sewer Plant report was passed around for the Board to review. As of November 30<sup>th</sup>, the wastewater treatment plant was again in 100% compliance with NYSDEC regulations. Mr. Teta's report gave various updates regarding the capital improvements at the plant.

### **CEO – Charlie Floeser**

CEO report was passed around for the Board to review. CEO Floeser discussed findings in his report. He stated that the Muraco's have requested a variance to use the current "Lima Market" sign in front of the Family Dollar/Dollar Tree Plaza, and this will be going in front of the Zoning Board on January 17<sup>th</sup>.

Deputy Mayor Wadach informed CEO Floeser that there will be a NY Stretch Energy Training held at the Lima Ambulance base on March 3<sup>rd</sup> and asked that he attend if possible. He also asked CEO Floeser for an update on the home on McDonald Drive. CEO Floeser explained that there has been quite a bit of progress, but the current homeowner did not realize how much work was going to be needed on the home.

### **DPW – Ben Luft (Absent)**

Clerk Sackett provided the board with an update on the water project that she received from Mr. Luft. She stated most all of the piping is in the ground. Over the next two weeks the contractors will be boring under 15A at Community Drive and will tie that section in. The contractors will also be completing the big bore under 5&20 at the Main intersection. Once completed they will start to water up the main south of 5&20 as well as start connecting services.

### **Clerk Report – Elissa Sackett**

Clerk Sackett discussed a meeting she had with Jason Schwartz from Bernard Donegan's office. Discussions on the current financial status of the capital projects (water project, waste water project and sidewalk project) and upcoming bonding for each. Mr. Schwartz stated that it would be good to have a meeting towards the end of the month with MRB to discuss when projects would be completed so decisions could be made regarding long term financing. Discussions were also held regarding the budget process. Mr. Schwartz was going to touch base with his team and timelines and documents will be sent out before the end of the month to start the budget process.

Clerk Sackett gave updates on various miscellaneous items. She stated that she had emailed Doug Weishaar regarding the allocations for the solar array credits. He has touched base with his colleagues and hopefully allocations will be updated soon. She stated that Mr. Luft has reached out to Larry Kaplan to see if he can service the street light out on Hogan Ave. Mayor Skiptunas inquired if the street lights were under the maintenance contract with NYPA yet, to which she replied they are not as we are still in the construction phase. She stated that she has emailed Nate Durie with GuthDeconzo regarding a status update on the remaining fixtures to be converted to LED.

Lastly, Clerk Sackett said she followed up with Mr. Marcellus regarding tax being charged on the Ooma phone lines. Unfortunately, these lines are set up as personal lines, not business, therefore the Village

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will need to pay the tax. She stated that Mr. Marcellus recommended contacting the accounting firm for directions on how to recoup sales tax from New York State.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$6,219.13
- General Fund: \$51,985.15
- Sewer Fund: \$9,961.55
- Water Fund: \$21,897.55
- Capital Water: \$245,005.19
- Capital Sewer: \$159,085.29
- Grand Total: \$494,153.86

Deputy Mayor Wadach stated that one invoice submitted by the Fire Department was missing a receipt for \$54.74. Clerk Sackett agreed and stated that the Fire Chief said it was missing when he dropped off invoices.

### *Motion*

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Wadach to approve payment for all invoices, except for the \$54.74 to the Lima Fire Department as the receipt was missing. Motion passed unanimously.

### **Business**

**Planning Board** – Mayor Skiptunas stated that he has been in contact with the current Planning Board appointees, and all have agreed to be appointed to additional terms. Appointments are the following:

- Andy Britton – 1 Year Term
- Erika Elliott – 3 Year Term
- Paul Osborne – Paul has stated he would be on, but no term agreed as of yet. Mayor Skiptunas is requesting Mr. Osborne be appointed to a 5 Year Term.

**Summer Recreation Intermunicipal Agreement** – Mayor Skiptunas stated that he had received the Intermunicipal Agreement from Honeoye Falls-Lima CSD regarding the Summer Recreation Program. The agreement remains the same, and Clerk Sackett stated she verified that the clause stating the Village contribution would not exceed \$6k was present.

### *Motion*

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Wadach to authorize Mayor Skiptunas to sign the Summer Recreation Intermunicipal Agreement for 2022 Summer Rec program. Motion passed unanimously.

**Fiber Optic Progress** – Deputy Mayor Wadach, Mayor Skiptunas, Attorney Lenahan and Clerk Sackett attended a meeting with staff from Empire Access, along with Richard Sutherland from Genesee/Finger Lakes Regional Planning Council regarding the status of the project, and to where we stood with the Notice to Proceed. Environmental forms need to be completed, and Attorney Lenahan stated he believes the project qualifies as a SEQR II since the fiber lines will all be constructed in the public right-of-way. The Village also needs to provide evidence of matching funds. Mayor Skiptunas stated Supervisor Falk had discussed the project with Livingston County Board of Directors in hopes the County would be willing to fund the matching portion. Deputy Mayor Wadach stated that if the County agreed to fund the Village's matching portion, there would need to be clarification as to source of money it is, as the matching portion cannot be from another federal or state grant. Ultimately a bond anticipation note will need to be completed for the project as the Northern Border Regional Commission (NBRC) grant is a reimbursable grant. The Village will need to pay for the project, and then be reimbursed by NBRC. Attorney Lenahan will contact Tim McGill's office regarding a bond resolution for the project. Richard

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Sutherland is researching to see if the bond resolution is enough proof of matching funds. Once all documents have finally been completed and the Village receives the Notice to Proceed from NBRC, the Village will work on getting a Request for Qualifications from various engineering firms to move forward with the design of the project.

**Transportation Improvement Plan (TIP) Workshop** – Deputy Mayor Wadach discussed the TIP webinar he attended. He reached out to the Department of Transportation (DOT) regarding having improvements made to Route 15A in the Village. He explained that presently there are no curbs on 15A and there are also flooding issues due to the lack of proper drainage. The response he received from DOT was less than favorable, stating Route 15A was micro-resurfaced in 2020 and the NYS DOT Pavement Management Committee reviewed the roadway and determined that the said road was not ready for a major capital project. Deputy Mayor Wadach stated that the DOT recommended the Village review the NYS EFC Green Stormwater Infrastructure grants, particularly the Stormwater Street Trees/Urban Forestry Program. He suggested discussions be held with Pat Nicoletta regarding this, and to possibly come up with a solution to divert storm water elsewhere, rather than having it go through the sewer system.

### **Roundtable Discussion**

Mayor Skiptunas stated that Livingston County was accepting submissions for the Annual Teen Recognition program, which highlights teens who have made an impact on their communities.

Deputy Mayor Wadach discussed the EV charging stations. He stated that he had logged into the EV Connect to monitor the usage of the EV charging stations. He said that the usage in 2021 was almost double that of 2020, and that there were many days in 2021 with multiple charging sessions. He stated he is still waiting to hear the results of the DEC grant for additional charging stations.

Deputy Mayor Wadach and Mayor Skiptunas discussed Arbor Day. Plans are to celebrate Arbor Day the last Saturday of April (April 29<sup>th</sup>). The Village will make a proclamation at an upcoming meeting designating Arbor Day this date. Mayor Skiptunas stated that he wished to promote electric vehicles again as there was a great turn out last year for it. Deputy Mayor Wadach sent the order form to the Board for the seedlings that he purchased last year for the event, as well as the link for the pots he used last year.

Deputy Mayor Wadach asked Clerk Sackett to please send any budget update documents. She stated that she can send to everyone prior to the next meeting. Discussions were held as to other areas to evaluate when it comes to the budget, such as the Fire Department budget. Since the Village has a mutual aid agreement with East Avon, and the lack of manpower, it is hard to justify spending so much on the Fire Equipment Reserve Fund.

There will be a public information session held Thursday, January 13<sup>th</sup> and Wednesday, January 19<sup>th</sup> at 7pm to discuss the Community Choice Solar program. Both meetings are virtual and will be held at 7pm. Deputy Mayor Wadach stated that the solar array will now not be in service until sometime between February and June as construction is still not complete.

Deputy Mayor Wadach stated that the NYS CFA application will be out in June and recommended that the Park Commission look into this. He offered his help in writing a grant in hopes of obtaining funding for the park to do more upgrades, such as making the park more ADA accessible. He also mentioned creating a sidewalk run during the Crossroad Fest, which could use a route along our new sidewalks on Dalton and College Streets.

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Attorney Lenahan gave a brief updated regarding the 15A water main and the agreement between the Village and the Town. There is no clear definition of ownership regarding the line and he stated that the agreement between the Town and Village should be updated to reflect a long-term agreement. Jason Molino has also sent information regarding the pumphouse and Livingston County possibly taking over maintenance of the pumphouse. Attorney Lenahan stated that he would discuss further when all members of the board were present. In the meantime, he will send out correspondence to all so the board can research as well.

Clerk Sackett stated that she would be meeting Friday with Attorney Lenahan to go over the General Code project.

Meeting adjourned at 9:23pm.