

## **Village of Lima Board Meeting**

November 22<sup>nd</sup>, 2022

**Present:** John Skiptunas, Mayor; John Wadach Deputy Mayor; Trustees Joshua Petraitis (arrived at 8:10pm), Brian Smith and Carolyn Fleming.

**Others Present:** Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor.

The meeting of the Village of Lima was called to order by Mayor John Skiptunas at 7pm Tuesday, November 22<sup>nd</sup>, 2022, at Lima Town Hall, 7329 E. Main St. and opened with the Pledge of Allegiance.

### ***Motion***

Motion was made by Trustee Smith and seconded by Trustee Petraitis to approve meeting minutes from November 8<sup>th</sup>, 2022. Motion passed unanimously.

## **Reports**

### **DPW – Ben Luft**

Mr. Luft discussed the following items completed throughout the Village:

- Leaf pick-up completed for 2022
- New leaf machine being ordered
- Christmas decorations installed
- Snowplow training – routes and sidewalks

Mr. Luft discussed an issue with a property on (please include the address) Buell Ave. The property currently has some sewer issues where the sewer lines are backing into the house. He is working with the property owners to come up with a solution to help fix the problem for the owners as well as the Village. Mr. Luft requested approval to spend up to \$1500 to help with repairs to the property and will meet with Attorney Lenahan to discuss a potential agreement to be signed by the property owners and the Village regarding future maintenance.

### **Clerk Report – Elissa Sackett**

The 2023 Intermunicipal Cooperative Agreement Regarding Community Summer Recreation with Honeoye Falls-Lima Central School was presented for Mayor Skiptunas to sign.

### ***Motion***

Motion was made by Trustee Fleming and seconded by Trustee Smith to authorize Mayor Skiptunas to sign the 2023 Intermunicipal Cooperative Agreement Regarding Community Summer Recreation. Motion passed unanimously.

Clerk Sackett gave an update regarding the Non-Compliance notice received from UDig. According to New York Power Authority (NYPA), the Village needs to purchase the mapping/shape files regarding the underground electric utilities associated with the Village's street light assets and submit those files to UDig. She has reached out to the Village representative for National Grid; however, they are currently on vacation. Once she discusses the purchase with National Grid, she will provide the board with a cost. She is still unsure as to who is going to be responsible for mapping the lines (NYPA or the Village) and has reached out to NYPA for further information. In the meantime, Mr. Luft will reach out to Premier, a third-party vendor used by National Grid, to receive information about costs to outsource the UDig required stake-outs to them.

Clerk Sackett reminded the board that the annual Sexual Harassment training is due by the end of the year. If it has not been completed, please do so through the NYMIR portal and email your certificate of completion.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$2337.91

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- General Fund: \$9895.13
- Sewer Fund: \$90095.68
- Water Fund: \$16957.53
- Capital Water: \$23052.83
- Capital Sewer: \$0
- Grand Total: \$142339.08

### ***Motion***

Motion was made by Trustee Smith and seconded by Trustee Petraitis to approve payment for all invoices. Motion passed unanimously.

### **Old Business**

**Short Term Rental Law** – Trustee Fleming stated she was waiting to receive documents from the County Clerk regarding existing Short Term Rental agreements. She will discuss at the next board meeting.

**Update on Crosswalk Flashing Signs** – Deputy Mayor Wadach received notice from the Department of Transportation (DOT) that the flashing lights can only be installed if the DOT deems it necessary. A traffic study would need to be completed and will be done so by the DOT at no cost to the Village. A letter will need to be sent to the DOT requesting the study be completed. It was also discussed to request a possible speed limit change from 55 mph to 45 mph starting at Livonia Center Rd. and extending to the Village limits. Deputy Mayor Wadach will type a letter to send to the DOT requesting the studies be completed.

**Fiber Optic Project Update** – Deputy Mayor Wadach and Clerk Sackett discussed the financial timeline for the project. Deputy Mayor Wadach explained that the Village would need to pay for the pole permits for the project to keep it moving forward, which would be approximately \$85k. Clerk Sackett explained that with the timeline provided by Empire, the Village would be able to fund the fiber optic project until March 2023. At that time, the Village would obtain the Bond Anticipation Note to pay for the additional costs of the project. The goal is to wait, if possible, to obtain financing with the hopes of not having to refinance the BAN.

### ***Motion***

Motion was made by Deputy Mayor Wadach and seconded by Trustee Fleming to authorize payment of approximately \$85k on pole permits for the fiber optic network project. Motion passed unanimously.

Deputy Mayor Wadach discussed a Service Contract received by Empire Access to operate the fiber network once installed. The board discussed the contract and the red line changes made by Attorney Lenahan. The board discussed if they would want to have Empire operate the network or to receive requests for proposals from other companies to operate the network.

### ***Motion***

Motion was made by Deputy Mayor Wadach and seconded by Trustee Fleming to continue negotiations with Empire Access regarding the operation of the fiber optic network once constructed. Motion passed unanimously.

**Tree Planting Project** – Deputy Mayor Wadach discussed the contract received from Josh's Landscaping regarding the tree planting project. Attorney Lenahan reviewed the contract and stated if the terms are what were agreed upon, the contract looks fine. The cost in the contract is for a total of 62 trees and came in at a little over \$47k. Deputy Mayor Wadach stated the number

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of trees will be reduced to meet the amount of the grant, which is \$35,250. Letters will be sent in the spring to homeowners who will be affected by the project.

### **New Business**

**Fire and Ambulance Contract Addendum** – Attorney Lenahan discussed an addendum requested by the Town to be added to the Fire and Ambulance Contract. The request is to add an indemnity clause holding the Town harmless for any liability regarding injuries or death on a call, and the Village maintain adequate insurance while listing the Town as an additional insured. Attorney Lenahan stated the request is standard with other governments who share emergency services and said he would clean up the language to add to the contracts.

### **Roundtable Discussion**

Mayor Skiptunas:

- Requested motion to cancel board meeting scheduled for December 27<sup>th</sup> as the Village office is closed this date.

#### ***Motion***

Motion was made by Trustee Fleming and seconded by Trustee Smith to cancel the regularly scheduled Village board meeting on December 27<sup>th</sup>, 2022. Motion passed unanimously.

- Received email from Louse Wadsworth to attend the Village Board meeting on January 24<sup>th</sup>. Requested invitations be sent to the Planning board, Code Enforcement Officer and Zoning Board.
- Reminded everyone of the Tree Lighting ceremony on Saturday, November 26<sup>th</sup> at 6pm.

Deputy Mayor Wadach:

- Discussed the jump in diesel price on the Ambulance billing.
- Requested to receive budget revenues/expenditures YTD
- Discussed billing Livingston County Water Sewer Authority for water usage. No billing has been sent since LCWSA has assumed water from the Town of Lima.
- NYSERDA has agreed to let the grant continue with help from Greater Finger Lakes Regional Planning Committee. The request needs to go in front of another committee. Mr. Luft continues to check the state bid sheet for the electric Polaris utility vehicle.
- Asked status of the Sign Law? Almost complete, Attorney Lenahan will have draft at next meeting.
- Discussed clean energy webinar attendance and stated there are new updates that may affect the Town of Lima. Requested discussions to be held at next joint meeting.

Motion was made by Trustee Petraitis and seconded by Trustee Fleming at 8:26pm to adjourn. Motion passed unanimously.