

Village of Lima Board Meeting

July 12th, 2022

Present: John Skiptunas, Mayor; John Wadach Deputy Mayor; Trustees Joshua Petraitis, Brian Smith and Carolyn Fleming.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Charlie Floeser, Code Enforcement Office; Steve McGrath, Fire Chief; Dan Marcellus, Sky-Port IT.

Absent: Larry Teta, WWTP Operator; Meg Rose, Ambulance Chief.

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7pm Tuesday, July 12th, 2022 at Lima Town Hall, 7329 E. Main St. and opened with the Pledge of Allegiance.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Smith to approve meeting minutes from June 28th, 2022. Motion passed unanimously.

Department Reports

Fire Department – Steve McGrath, Fire Chief (Absent)

Chief McGrath requested a copy of the budget for the Fire Department. Clerk Sackett stated that she will print off a copy; he can stop by in the morning to pick it up. He also stated the roof has been replaced on the fire building.

Mayor Skiptunas asked if the fax line at the fire house through Frontier was used on a regular basis. It costs approximately \$60 per month for the line, and if the line is not used the fire department should consider canceling the line and utilizing those funds elsewhere. Chief McGrath will discuss this with Rich Garey and Andy Luft. Mayor Skiptunas also asked about having tablets in each of the vehicle as the past two months there has been no usage on the Verizon bill. Chief McGrath explained that most of the calls have been local and therefore there was no need to use the tablets. He also stated that when the trucks are out, the tablets are used and he uses the one in the Chief vehicle quite often. Chief McGrath also stated that there is a large lack of manpower at the moment, and the fire department recently lost one of their Captains. Lastly, Trustee Smith asked if the Crossroads Festival would be able to utilize the North entrance of the fire department as they did last year for the BBQ Fest. Chief McGrath said he did not see a problem, but would double check with the other Captains as he will be out of town that weekend.

Ambulance – Meg Rose, Ambulance Chief (Absent)

The Ambulance report was passed around for the board to review.

WWTP – Larry Teta (Absent)

The Sewer Plant report was passed around for the Board to review. As of June 30th, the wastewater treatment plant was again in 100% compliance with NYSDEC regulations. Mr. Teta's report gave various updates regarding the capital improvements at the plant.

Code Enforcement Officer (CEO) – Charlie Floeser

CEO Floeser's report was passed around for the board to review. Mr. Floeser gave a brief overview of his report, discussing the various permits that have been issued. The board thanked Mr. Floeser for his diligence in helping a resident on Ziegler Drive.

CEO Floeser brought up an issue with the Planning Board. He turned in a building proposal two weeks in advance of the next meeting as the board has always requested. The Planning Board secretary would not accept the proposal and told Mr. Floeser that applications must now be submitted 3 weeks in advance. The board requested for Mr. Floeser to reach out to the Planning Board Chair and request that they review

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this proposal at their next meeting. Mayor Skiptunas will follow up on this matter if a satisfactory outcome is not attained.

The board asked questions regarding several code issues in the Village. Mayor Skiptunas asked if there had been an update to the light fixture request made by the Masons. CEO Floeser stated that he informed Mr. Manning a month ago that the Mason's were able to apply for a permit. The request does not need to go before the Zoning board. Trustee Smith asked if a fence erected on a parcel on Rainbow Lane was compliant as it is right up to the Village right of way. CEO Floeser explained that there is no fence set back law in the Village, and he and Mr. Luft will look at the fence in question. Deputy Mayor Wadach stated a homeowner on Parkside Place has started mowing past their property line in the back of their home. This is Village property and supposed to stay a forever wild area. He requested CEO Floeser to discuss this with the homeowner and request that they stop mowing past their property line.

DPW – Ben Luft

Mr. Luft started off by giving an update on the water project. He stated that the contractor is still working on punch-list items, as well as working on the tree list. He plans to meet with homeowners soon regarding trees, however he is not in a rush to plant due to the drought.

Paving is scheduled 7/26 – 7/28, weather permitting. Milling will begin on the July 26th and then paving will begin. Notifications will be sent out to homeowners within the next week notifying them that the road will be paved. The plan is to pave the top of Genesee St and College St from Genesee St. to E. Main St.

Mr. Luft gave a couple final updates. He stated the new sidewalk tractor has been ordered. He also discussed items the crew has been working on such as installing a culvert pipe, replacing sidewalk sections, placing topsoil, and picking up brush.

Deputy Mayor Wadach asked Mr. Luft about the light on the flagpole at the park. The light is currently on 24/7. Mr. Luft explained that this is a light that was installed by the Town, and thinks maybe a sensor is out so it is not shutting off. He will take a look at it. Discussion was also held regarding the a request for a secure location for hoses to allow for watering of the plants in the Paula Tubbs Memorial. At first, they wished to add a rain barrel at the park, but now they have asked for permission to leave a locked box at the garden with two hoses in it. While at the garden, they will unlock the box and hook up to the water at the building. Once finished, the hose will be disconnected and locked back in said box. The board agreed that this would be permissible and a better solution than the rain barrel.

Clerk Report – Elissa Sackett

Clerk Sackett stated her and Mr. Luft looked at the water and sewer rates. They discussed that the rates need to bring in at least an additional \$40k in revenue for the sewer to meet the budgeted revenue projection. Rates for the water were also looked at, and since costs of materials are going up, a small increase should be made to the water as well. A proposal was made to increase base rates by \$1 for water and sewer; and increase the per 1000-gallon rates for sewer by \$1 per thousand gallons. This is for all Village and Town customers who receive water for the Village. The proposed new rates are the following:

- Inside Water – \$11 Base charge, \$6 per 1000 gallons
- Inside Sewer – \$18 Base charge, \$7 per 1000 gallons
- Outside Water – \$12.25 Base charge, \$8.40 per 1000 gallons
- Outside Sewer - \$19.70 Base charge, \$7.60 per 1000 gallons
- Flat Rate remains \$36.66 per unit

Motion

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Motion was made by Deputy Mayor Wadach and seconded by Trustee Fleming to schedule a public hearing on the proposed water and sewer rates and to advertise the meeting in the Sentinel which is the official Village newspaper Motion passed unanimously.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$550.23
- General Fund: \$44316.87
- Sewer Fund: \$7870.66
- Water Fund: \$6440.99
- Capital Water: \$6075.73
- Capital Sewer: \$97269.51
- Grand Total: \$162523.99

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Smith to authorize payment for said invoices. Motion passed unanimously.

Mayor Skiptunas asked Clerk Sackett if she was still interested in attending the NYCOM School in the Fall. He explained to the board that this is a school designed for Clerks, CFO's, etc. to learn about various changes that will be taking place, and to get guidance on things such as accounting and navigating day to day tasks in the Village office. Clerk Sackett would like to attend if scheduling permits, and the board stated that they strongly support any continuing education that she would like to do.

Guest

Dan Marcellus, Sky-Port IT – Mr. Marcellus was present to discuss updates his company has been working on. He stated that currently they are working on setting up the new PCs for the Village office. There were a few issues with installing software on the new PCs, but that has been fixed with the vendors. Once the new office PCs are up and running, he will then start working on moving the DPW and Wastewater Treatment Plant PCs to the new domain server at the Ambulance. Connecting all Village owned computers to this server provides an important level of cyber security.

Mr. Marcellus discussed the emergency phone at the Ambulance base. He has fixed the phone, but instead of it calling Livingston County, it transfers to Monroe County. Chief Rose has stated that she would be willing to disconnect the phone and cancel the Frontier line attached as it is not serving a purpose. Mr. Marcellus also suggested selling the phone itself once removed. The board agreed that was a good idea, and will discuss with Chief Rose to see if she agrees with selling the phone.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Smith to disconnect and sell the Emergency phone at the Ambulance Base with approval by Chief Rose. Motion passed unanimously.

Old Business

Shanks Purchase Agreement – Attorney Lenahan reached out to Steve Kruk regarding the status of Shanks purchasing the parcel of Village owned land on Evergreen St. from the Village. Shanks has decided that they no longer wish to purchase the property as they do not want to be liable for any environmental concerns since the parcel used to be a landfill. Instead, they are requesting a permanent easement for the property. Shanks will agree to pay the \$20,000 for the easement. Attorney Lenahan will work on draft language for this.

New Business

AT&T Lease Agreement – AT&T is requesting renewal of their cell phone tower lease on the water tower. Attorney Lenahan discussed this with the attorney for the company, and what they are trying to do

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is make all their lease agreements uniform. He reviewed the wording with the Village's current contract and the contracts are identical. Also, if the Village signs the agreement within the next 30 days, AT&T will pay the Village an additional \$7500, however they are requesting 2 additional 5-year lease agreements. The Village currently receives a payment of approximately \$1429 a month for the lease agreements, with a 2% yearly increase or an increase based on inflation. Clerk Sackett stated that Verizon currently pays a yearly fee to the Village in the amount of \$28,800. The board discussed and stated negotiations should be done on the contract and with the fee that is paid to the Village.

Motion

Motion was made by Deputy Mayor Wadach and seconded by Trustee Petraitis to authorize Attorney Lenahan to negotiate a new contract/lease agreement with AT&T on behalf of the Village. Motion passed unanimously.

Roundtable Discussion

The board as a whole thanked Mayor Skiptunas for all his hard work and dedication to the festivities on the 4th of July and at the Mural Festival.

Trustee Petraitis discussed the following:

- Park
 - Discussed obtaining a quote for the concrete pad at the park for the dog park. Mr. Luft will send Trustee Petraitis' s contact info to local contractors so that quotes for the work can be obtained.
 - Mayor Skiptunas approached BEARS about repairs to the play bridge in the park playground. They will be inspecting it soon and providing him with an estimate for the repair work.

Trustee Smith discussed the following:

- Civil War Reenactment at the park is slated for July 21st – 23rd, 2023. He plans to work with the Lima Historical Society, Kiwanis as well as Livingston County Tourism to advertise the event next year.

Trustee Fleming stated that she has been hearing a lot of positive feedback from residents about the Village during the weekly Farmer's Market. Everyone is very pleased with the direction the Village is going.

Deputy Mayor Wadach discussed the following:

- Fiber Optic – Proposals for engineering/design are due July 21st at 3pm. He plans to meet with Mayor Skiptunas to review all proposals, and interview finalists. Once completed, a recommendation will be presented to the board at the August 9th, 2022 Board Meeting and the Board will vote on selecting an engineering design firm for the project.
- NYSERDA Grant – The anticipated location of the new EV charging station is the southwest corner of the Family Dollar parking lot. So far, he has talked to 3 different companies about the project and will request an estimate so he can apply for the NYSERDA Clean Energy Community Grant. The companies have all stated that the budget of \$100k is going to be tight due to the type of charging station, but Deputy mayor Wadach has made it clear that the Village will not be putting any funds towards the charging station. According to NYSERDA, it will take approximately 2 months for the grant to be approved, and the grant is a reimbursable grant. Trustee Smith stated that Charge Point has a municipal program which would result in no up-front costs to the Village. Deputy Mayor Wadach verified with Attorney Lenahan that the proposal would need to go out for competitive bid.

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Motion was made by Trustee Petraitis and seconded by Trustee Smith to adjourn meeting at 8:33pm.
Motion passed unanimously.