

Village of Lima Board Meeting

March 14th, 2023

Present: John Skiptunas, Mayor; John Wadach Deputy Mayor; Trustees Joshua Petraitis, Carolyn Fleming, and Brian Smith.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Steve McGrath, Fire Chief; Meg Rose, Ambulance Chief.

Absent: Larry Teta, WWTP Operator; Charlie Floeser, CEO.

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7pm Tuesday, March 14th, 2023, at Lima Town Hall, 7329 E. Main St.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Smith to approve meeting minutes from February 28th, 2023. Motion passed unanimously.

Department Reports

Fire Department – Steve McGrath, Fire Chief

Chief McGrath discussed the need to replace pumper 234 due to age and wear on the fire truck. The costs keep increasing and there is currently not enough money in the reserve to cover the costs of a new fire truck. The board discussed with the Chief various avenues to purchase a new truck and asked about purchasing used rather than brand new, or if the pumper could have a remount like the Ambulance is pursuing. Mayor Skiptunas will be attending the next Fire Captain meeting to discuss further.

Ambulance – Meg Rose, Ambulance Chief

The Ambulance report was passed around and discussed. Chief Rose stated there was a slight discrepancy in the numbers due to a multiple motor vehicle accident where several individuals were transported.

Chief Rose discussed wanting to hold trainings at the base on a regular basis and holding trainings/hands on events with the community. She also stated that they will be looking into offering Senior lunches at the base. Being more involved with the community will also help check in on those who do not have anyone else. With opening the base up to more community events, she discussed purchasing the key fobs and locks for the base doors.

Motion

Motion was made by Deputy Mayor Wadach and seconded by Trustee Fleming to move forward with purchasing key fobs at the base. Motion passed unanimously.

Chief Rose received a quote for the remount of the Ambulance. The costs are approximately \$150k, but she is still looking at areas to cut down expenses. She anticipates moving forward with the purchase sooner than later due to rising costs of repair on the current fleet vehicle.

WWTP – Larry Teta (Absent)

See report provided by Mr. Teta.

Code Enforcement Officer (CEO) – Charlie Floeser

See report provided by CEO Floeser.

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DPW – Ben Luft

Mr. Luft said Fineline has been working on the meter pit in front of Crossroads Church. There are a few items that need to be finished. Once completed the project will be ready to be closed out.

Employees have been/will be at trainings within the next couple months. Currently Dave Kirkwood is at SUNY Morrisville attending trainings to obtain his sewer license, and in April both Terry Dettman and Aaron Grant will be headed to Morrisville to attend classes to obtain their water licenses.

Mayor Skiptunas and the board thanked Mr. Luft and his DPW crew for all their hard work removing the snow. County Administrator Ian Coyle complimented the crews' efforts via email as well. Deputy Mayor Wadach asked Mr. Luft if Tupelo Trail water usage is included in the consumption costs to the Town (now Livingston County Water and Sewer Authority) for billing; yes, they are included. He also asked about an approximate cost to bill for disconnection fees to remove a parcel from the Village water supply; approximately \$1000 would be the costs when adding in supplies, usage of equipment and manpower.

Clerk Report – Elissa Sackett

Clerk Sackett stated she has received two new code books from General Code as well as the next items to be completed before adoption of the updated code. She has forwarded all information to Attorney Lenahan for his review and anticipates holding a public hearing in April.

Clerk Sackett presented a Resolution regarding re-levy of past water/sewer balances onto Village taxes. Re-levy balances will be assessed a 12% re-levy fee. Currently there are approximately 60 accounts with past due balances in jeopardy of re-levy. Second notices have been sent to all residents owing a balance.

The streetlight on Rochester St. has been repaired and is working properly. The light fixtures/arms for the lights on Lake Ave. were not salvageable. New luminaries have been ordered and parts should be delivered to the contractors on Monday and Wednesday. Once the parts have been received, the contractors will be back out to finish the repairs.

Clerk Sackett reminded the board that the Organizational meeting is scheduled for Monday, April 3rd at 7pm at the Town Hall.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$9126.12
- General Fund: \$19434.38
- Sewer Fund: \$3431.04
- Water Fund: \$13303.61
- Capital Water: \$0.00
- Capital Sewer: \$0.00
- Grand Total: \$45295.15

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Clerk-Treasurer Sackett also presented invoices for Airosmith in the amount of \$30710 to pay survey fees from Frontier regarding the Fiber Optic Project.

Motion

Motion was made by Trustee Smith and seconded by Trustee Fleming to authorize payment for said invoices. Motion passed unanimously.

Motion

Motion was made by Deputy Mayor Wadach and seconded by Trustee Petraitis to approve payment to Airosmith in the amount of \$30710 to pay for survey fees from Frontier regarding the Fiber Optic Project. Motion passed unanimously.

Old Business

Sign Code – Attorney Lenahan circulated comments from the Historic Preservation Commission regarding the new Sign Code. The Planning Board will be submitting their comments on the code after their meeting on Wednesday. He will make any redline changes and circulate again to the Village Board for review. The public hearing for the code will still be held at the March 28th meeting.

Water District 5 – Mayor Skiptunas discussed the proposed Water District 5 and said the Village should remain neutral regarding the project. If the project does move forward, then the Village needs to look at different avenues to help recover the revenue loss from out of district residents, such as purchasing water from LCWSA instead of the City of Rochester.

New Business

NYS DEC Climate Smart Community – Deputy Mayor Wadach discussed the program piggybacks off the NYSEDA Clean Energy Program and explained that Village could obtain a “Bronze Status” by completing action items to earn points such as appointing a Climate Smart Communities Coordinator. If the Village earns enough points to obtain the bronze status, it could help the Village’s chances of obtaining grants. There is no cost to the Village associated with completing these action items.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Smith to appoint Deputy Mayor Wadach as the Climate Smart Communities Coordinator for the Village of Lima. Motion passed unanimously. See attached resolution.

MRB Proposal for I&I Study – Proposal was submitted by MRB with scope of work and costs for the Sewer Infiltration and Inflow Study Grant. Proposal was reviewed and deemed acceptable by Attorney Lenahan.

Motion

Motion was made by Trustee Fleming and seconded by Trustee Petraitis to authorize Mayor Skiptunas to sign the proposal submitted by MRB Group regarding the Sewer Infiltration and Inflow Study Grant. Motion passed unanimously.

Notification of \$30,000 Award from DEC for Non-Point Source Stormwater Study – The Village did receive the grant for the stormwater study. According to the award letter, the Village does not need to obtain Requests for Qualifications. The Village will discuss the process with MRB group.

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Community Choice Aggregation Renewal Process – Deputy Mayor Wadach discussed that the Village is approaching renewal in September for the CCA program. The rates residents received in the first round were quite favorable, but with the current market it is looking as though the rates at renewal will not be as good. Joule will be hosting a webinar in the Spring to discuss the current market and projection of rates.

Roundtable Discussion

Trustees discussed the following information during the roundtable discussion:

Mayor Skiptunas:

- Downtown Partnership Agreement between the Village of Lima and Livingston County Economic Development was presented for signature. Cost to the Village for participation is \$2500.

Motion

Motion was made by Trustee Fleming and seconded by Trustee Smith to authorize Mayor Skiptunas to sign the Downtown Partnership Agreement between the Village of Lima and Livingston Count Economic Development. Motion passed unanimously.

Trustee Fleming:

- Request for Exemption from Short Term Rental (STR) Moratorium document was passed around for the board to review. Will discuss at the meeting on March 28th.

Deputy Mayor Wadach:

- Discussed adding an additional concrete pad at the dog park with the Park's Commission representatives.
- Met with Empire Access regarding the Fiber Optic Project. He reiterated to Empire that the construction part of the project will need to go through the competitive bid process. Empire stated that they believe there will be 3 different bids completed as one will be for underground utility work, another for overhead utility, and lastly make ready work to be completed. Clerk Sackett asked to be included in the monthly check-in meetings, as well as Richard Sutherland so they are on the same page and timeline with reimbursements.

Meeting adjourned at 8:45pm.