

Village of Lima Board Meeting

July 25th, 2023

Present: John Skiptunas, Mayor; Trustees John Wadach, Joshua Petraitis, and Carolyn Fleming.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor; Lisa Kenney, Livingston County Department of Health; Erika Reinhardt-Roggow, James Roggow and Christine Steerman.

Absent: Deputy Mayor Brian Smith

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7pm Tuesday, July 25th, 2023, at Lima Town Hall, 7329 E. Main St.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Wadach to approve meeting minutes from July 11th, 2023. Motion passed unanimously.

Guests

Be Well Livingston – Lisa Kinney

Ms. Kinney was present to discuss the Be Well Livingston initiative. Be Well is a Genesee Valley Health Partnership Initiative that focuses on building a healthy community. The first two communities to participate in this initiative were Nunda (Be Well in Nunda) and Mt. Morris (Be Well in Mt. Morris). Lima is the next community to participate in the initiative. The program is community based and encourages all to become healthier individuals by “Eating Better, Moving More and Stressing Less.” Ms. Kinney discussed in depth the program, discussed how the program has worked in the first two communities, and how this will affect the Lima community. Pamphlets and presentations were passed around to the board.

Evening of Hope – Erika Reinhardt-Roggow

Ms. Reinhardt-Roggow discussed the Evening of Hope to take place on August 23rd from 6pm – 9pm at the Elim Life Church. This is an event created by Ms. Reinhardt-Roggow to inspire others and break the stigma of mental illness. The event will feature a keynote speaker, retired Rochester Police Sargent Eric Weaver as well as several other speakers. Other resources throughout the county will set up booths such as Alcoholics Anonymous, Livingston County Mental Health, and Catholic Charities to name a few. There will also be a “Gallery of Hope,” which is a walkthrough displaying various letters of those who have mental illness and what hope means to them. James Roggow added that the goal is to have this be an annual event. Mr. Roggow and Ms. Reinhardt-Roggow thanked the board for their support.

DPW Report – Ben Luft

Mr. Luft stated he is still working with Premier to contract for marking the underground electrical utilities that the Village acquired with the streetlight purchase. He talked to a representative last week who was supposed to reach back out after they had a team meeting. He has not heard back as of yet but will continue to reach out. Clerk Sackett also said that she has yet to receive the shape/mapping files from National Grid. She and Attorney Lenahan have both sent firm emails requesting a response ASAP. Trustee Wadach recommended reporting to the Public Service Commission.

Mr. Luft discussed the following items completed by the DPW crew:

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- Paving on Michigan Ave. complete, just finishing little miscellaneous items on the street.
- Sidewalk completed in front of Crossroads Church. Finishing topsoil and seeding the area.
- Finishing getting the downtown area ready for the Crossroads Festival.

Discussions were held regarding a couple issues at the park after the Civil War Reenactment. One of the men's bathroom toilets had been knocked off. The crew was able to get it back on, but this fall he will have to re-mortar the base and rehab the stall. Trustee Wadach discussed issues with individuals driving through the gate at the park to get set up, and explained if it had rained more than it did, the fields at the park could have potentially been ruined. Mayor Skiptunas will discuss concerns with Deputy Mayor Smith when he returns, to alleviate any issues in the future.

The Village has received the Electric UTV. The UTV is equipped with a winch and plow and will make for faster clean-up at the park and for other miscellaneous items throughout the Village. The invoice for the UTV was received right before the meeting, and a motion was requested to approve payment so the Village can apply for reimbursement. Clerk Sackett will send all documentation to Trustee Wadach so he can apply for the remaining NYSERDA grant.

Motion

Motion was made by Trustee Wadach and seconded by Trustee Petraitis to approve payment to LandPro in the amount of \$32160 to pay for the Greenworks Electric UTV. Motion passed unanimously.

Lastly, Mr. Luft explained that there are still drainage issues on Michigan Ave. and Seneca Ave. He is hoping to be able to address these issues by the end of summer.

Clerk Report – Elissa Sackett

Clerk Sackett presented a services agreement between the NYSDOT and the Village of Lima for shared services. The Village had a previous agreement with the DOT which has since expired.

Motion

Motion was made by Trustee Wadach and seconded by Trustee Fleming to authorize Mr. Luft to sign the shared services agreement with the NYSDOT. Motion passed unanimously.

Clerk Sackett discussed the following office items:

- She attended an online seminar regarding Multi-Year Financial Planning.
- Letters have been mailed to residents who still owe taxes.
- In the process of mailing letters to residents who have delinquent water/sewer bills.
- Requesting quotes on new refuse services for the Village due to issues with Casella's billing and picking up garbage.

A handout was passed around to all board members regarding a presentation Clerk Sackett attended regarding a product called GOGov. This is a free app that is designed to fit the Village's needs and to help get notifications out to residents. The cost of this app is \$3600 annually, and there is no start of fees associated. The GOGov app could also be combined with the Town of Lima if the town is interested. GOGov would work directly with the Village regarding marketing, and they would customize the app to fit the Village's needs. There is also

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no cap on users, so anyone would be able to download the app, even if they do not live in Lima. Clerk Sackett has downloaded the app for other municipalities who currently utilize the GOGov service, and requested the board do the same to familiarize themselves with the product. Mayor Skiptunas will reach out to the Town Supervisor and discuss further to see if the Town would be interested in doing this as a joint effort.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$1760.72
- General Fund: \$58188.21
- Sewer Fund: \$15349.89
- Water Fund: \$18079.57
- Capital Water: \$86.00
- Capital Fiber: \$355.37
- Grand Total: \$93819.76

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to authorize payment for the invoices. Motion passed unanimously.

Lastly, the Village received notification that Livingston County will be adopting the real property tax exemption for qualified volunteer firefighters and ambulance workers. Clerk Sackett reviewed and sent to Attorney Lenahan for review. The Village had already passed a local law to adopt the exemption, and upon review the only difference between the law passed by the county and the law passed by the Village is the term of service. The county has stated required qualified service term is 2 years, while the Village law has a 5-year term. After discussion, the Village board decided to amend the local law passed to reflect the county law and adjust the qualified service term from 5 to 2 years. A public hearing will be scheduled for August.

Old Business

Fiber Optic Update – Trustee Wadach along with Mayor Skiptunas and Mr. Luft met with representatives from Empire Access to discuss the engineering plans for the project. Trustee Wadach discussed errors in the plans such as sections of the Village showing underground utilities (High St.) when there are indeed above ground utilities in the areas. Empire noted the errors and were to work with Hunt Engineering to correct the plans. Clerk Sackett asked if the bid package has been received yet to be reviewed? We have not received it to date. She explained that although the plans are not yet finished and incorporated in the package, the Village could start reviewing the rest of the language. This way we are not delaying even longer going out to bid on the project. Trustee Wadach will reach out again to Empire for an update on the status of the bid package and the update engineering documents.

Short Term Rental Law – Trustee Fleming has been working on the law and asked for recommendations from the board on the following items:

- Apartments in the downtown district above businesses be allowed as Short-Term Rentals? Yes
- Apartments in apartment complexes be allowed as Short-Term Rentals? Yes

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- Permits – What type of permit and what should the Code Enforcement Officer be looking for? Fire inspection, code inspection and egress inspection.
- How many permits may a given individual or business entity possess? 3

Trustee Fleming will continue to work on the law with the adjustments made.

New Business

Ambulance Offsite Fueling July through October – Chief Rose received notification that the fuel storage tanks at Honeoye Falls-Lima CSD are being replaced starting this month. It is expected that the project will be finished in October. During this time, the Ambulance will need to obtain fuel at an alternate location, and she had requested some recommendations. The board agreed that Chief Rose should use her Village issued Visa card and fuel at a local gas station. Mr. Luft said Honeoye Falls is using the station near Shamrock's as they have diesel, and it is easy to maneuver the large vehicles at that location.

Ska-Hase-Ga-O Historical Marker Replacement – Stephanie Dempsey with the Ska-Hase-Ga-O NSDAR chapter in Lima reached out requesting permission to repair the historical marker within the Village. The chapter will cover all related expenses related to the repairs. The board agreed to give permission for the marker to be repaired.

Roundtable Discussion

The following information was discussed during the roundtable:

Trustee Fleming:

- No comments.

Trustee Wadach:

- Inquired about purchasing a supplemental/wrap around insurance policy for an employee who is turning sixty-five. Clerk Sackett will follow up with the Village insurance broker and report back.
- Asked if there was any update to the flowering shrub for outside the American Hotel? Mr. Reynolds has not been available when Mayor Skiptunas stopped in. He will follow up again.
- Asked if the plans for the sidewalk on Meadowview have been sent to Pat Nicoletta (Village Engineer)? Not yet, Mayor Skiptunas is requesting a meeting with Mr. Nicoletta.

Trustee Petraitis:

- The location of the pavilion has been chosen for the dog park. Mr. Luft has met with members of the Park's Commission to identify where it should be placed.

Mayor Skiptunas:

- Received letter from Senator Pamela Helming congratulating the Village on receiving the Local Government Achievement Award at the NYCOM conference.
- Reminded everyone that the Crossroads Fest is next weekend.

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Motion was made by Trustee Petraitis and seconded by Trustee Wadach to adjourn the meeting at 8:35pm. Motion passed unanimously.