

## **Village of Lima Board Meeting**

October 24<sup>th</sup>, 2023

**Present:** John Skiptunas, Mayor; Brian Smith, Deputy Mayor; Trustees John Wadach and Joshua Petraitis.

**Others Present:** Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Ben Luft, DPW Supervisor.

**Absent:** Carolyn Fleming, Trustee.

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7pm Tuesday, October 24<sup>th</sup>, 2023, at Lima Town Hall, 7329 E. Main St.

### ***Motion***

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to approve meeting minutes from October 10<sup>th</sup>, 2023. Motion passed unanimously.

### **DPW Report – Ben Luft**

Mr. Luft stated by discussing the dog park. He stated the fence is back up and the crew installed tapered stone around the pavilion as it was requested. They also installed topsoil, put down grass seed, and covered it with straw. The board discussed possibly purchasing a picnic table to go in the pavilion area.

Mr. Luft met with the property owner on Maplewood regarding the trees on Village property that require attention. The owner is open to purchasing the land from the Village depending on the price, but the trees will require immediate attention. Mr. Luft explained that there are three trees that need to be taken care of. One tree in the back that is near his house will need to be trimmed (homeowner does not want it removed), and the other two need to be removed. Since this is a potential liability to the Village, Mr. Luft wishes to move forward with removing and trimming the trees. The board concurred with Mr. Luft's plan.

A proposed letter to residents was passed around for the board to review. This letter will be sent to all homeowners in the Village notifying them of the mandatory lead/copper water line inventory program that is required by the Environmental Protection Agency. Letters will be sent to homeowners starting at Ziegler Drive and then working through the Village.

Mr. Luft met with Pat Nicoletta and discussed Geographical Information System options. Mr. Nicoletta stated many municipalities are utilizing the ESRI software; Caledonia just recently installed the program within the past year. The package will cost approximately \$11k to start and this includes MRB building the program and adding all the current infrastructure information to the program. There is a cost for a user as well, which is \$550. Mr. Luft will obtain a written proposal from Mr. Nicoletta and present it at the next meeting.

Trustee Wadach asked Mr. Luft the following questions:

- When will the restrooms at the park be locked? Mr. Luft will lock for Halloween, and then monitor the weather to decide when they will be closed for the year.
- Update on the electric mowers? The mowers are still at the shop. It appears that the issues with the mowers are software related. Mr. Luft has requested that the warranty be extended on them since they have been at the shop for so long.

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- Update on Meadowview Dr. sidewalk design? Mr. Luft and Mr. Nicoletta walked Meadowview again and discussed potential areas where a sidewalk could be installed. Mr. Nicoletta has the drawings of this section and will come up with a cost to design and an estimated cost to have a sidewalk installed. Since there are additions to the area (retaining wall on Mr. Bellanger's property), some of the designs would need to be reworked to account for that and for drainage. Mr. Luft will keep everyone updated on the status of the drawings.

### **Clerk Report – Elissa Sackett**

Chief Rose sent Clerk Sackett two new applications for membership for the Lima Ambulance. Applicants are Mark Smith and Laurie Riley; Chief Rose has reviewed and approved both applications.

#### ***Motion***

Motion was made by Trustee Wadach and seconded by Trustee Petraitis to approve Mark Smith and Laurie Riley as new members of the Lima Volunteer Ambulance. Motion passed unanimously.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$4349.67
- General Fund: \$15505.88
- Sewer Fund: \$4965.41
- Water Fund: \$19609.10
- Capital Water: \$0
- Capital Fiber: \$3488.32
- Capital Sewer: \$0
- Grand Total: \$47918.38

#### ***Motion***

Motion was made by Trustee Wadach and seconded by Trustee Petraitis to authorize payment for the invoices. Motion passed unanimously.

Financials were passed around for the board to review. Accounts are in the positive and showing the Village is currently under budget. All invoices have also been sent to Livingston County Water and Sewer Authority for payment. Discussions were held regarding charging a late fee for the outstanding invoices.

Clerk Sackett informed the board that she will be posting the Deputy Clerk position within the next week. The job will be posted stating approximately 10-15 hours per week, with working more when the Clerk is out of the office. She will keep everyone updated on the hiring process.

Clerk Sackett requested all agenda items be sent by Friday before scheduled board meetings to ensure the agenda is posted in a timely manner. She requested that anything requiring discussion be added to the agenda instead of discussed at Roundtable so residents are aware and can attend if desired. She also stated all invoices will be ready for review by Friday at noon before scheduled board meetings and requested all members please review prior to the meeting (if their schedule allows).

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Lastly, Mr. Luft and Clerk Sackett discussed the Insurance Premiums for 2024. With the plans currently offered, the new premiums have an overall increase of approximately 12.4% for 2024, which would include Mr. Teta staying on his current plan. Since Mr. Teta will be Medicare eligible, offering him a supplemental plan at no cost to him will drop the increase by almost half, meaning the 2024 premium increase will be approximately 6.4%, which includes the cost of the supplemental plan. The board agreed to keep the same plans and percentages paid by employees/employer for 2024.

### Old Business

**Fiber Optic Update** – No update at this time.

**Short Term Rental Law** – No update at this time.

### Roundtable Discussion

The following information was discussed during the roundtable:

Mayor Skiptunas:

- Embrace Fitness is opening November 1<sup>st</sup> at 1450 Rochester Rd. Suite 101. An open house is scheduled for November 8<sup>th</sup> at 6pm if anyone can attend.
- Genesee/Finger Lakes Regional Planning Council (GFLRPC) will be hosting a Local Government workshop on November 9<sup>th</sup>. This workshop will have overviews of Planning and Zoning, as well as Code information. Charlie Floeser is planning to attend on behalf of the Town and Village.

Deputy Mayor Smith:

- Stated he will be changing the price structure for the EV Charging Station. Rate was previously approved by the board.
- New Playground Equipment at Park – The Town is currently finalizing their 2024 budget, so he is waiting for commitment from the Town before moving forward with the purchase of the new park equipment. Advertisement will be sent now to the Sentinel for a public hearing to approve the purchase of the equipment.
- Discussed the Deer Management Plan adopted by the Village of Avon and asked if that would be something to think about adopting for the Village. The board agreed that research needs to be conducted to see if this would be feasible in the Village.

Trustee Petraitis:

- Attended the Summer Recreation Program meeting at Honeoye Falls-Lima School. He stated the program saw a significant increase in participation this past year, and he confirmed that the Village would contribute up to \$6k for the program in 2024.

Trustee Wadach:

- Asked about the status of the Stormwater Study. Mr. Luft said the project is still in the works. Wadach also inquired about the status of the Sewer Infiltration and Inflow (I&I) Study. The dry portion of the I&I study has been completed. A schedule for the camera recording of the inside of select sewer lines being created. Camera work should be

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completed in November. Once finished, Mr. Nicoletta will compile the data and discuss the next course of action for the Village.

- Asked about the status of the Confession of Judgement with Joule Assets. Attorney Lenahan is continuing to work on this with Joule. He will let the board know if there is any progress at the next meeting.

Mr. Luft:

- Asked Mayor Skiptunas to let Supervisor Falk know that the bill for the Town's portion of the water project will be sent soon for payment. Pat Nicoletta is finalizing the numbers for the project and will be sending an invoice.

Attorney Lenahan:

- Discussed issues pertaining to the payments from LCWSA in relation to the ownership and maintenance part of the payment. LCWSA does not agree with the calculation of O&M, therefore when payment was made it was not for the entire amount billed. He discussed the Village options moving forward.
- Discussed issues with the ramp at 7168 West Main St. The owners are adamant that they will not replace the ramp at the home. The board requested a final letter be mailed to the property owners letting them know the ramp is a liability and must be brought to code.

Clerk Sackett:

- Reminded all that the annual mandatory New York State Harassment and Discrimination training is due before the end of the year. If you have yet to complete the training, there is another opportunity November 1<sup>st</sup> at 9am. You can also complete the training by logging into your NYMIR account and searching for the necessary training.

Motion was made by Trustee Petraitis and seconded by Deputy Mayor Smith to adjourn the meeting at 8:43pm. Motion passed unanimously.