

Village of Lima Board Meeting

September 13th, 2022

Present: John Skiptunas, Mayor; John Wadach Deputy Mayor; Trustees Joshua Petraitis, Brian Smith Carolyn Fleming.

Others Present: Matthew Lenahan, Attorney; Elissa Sackett, Clerk; Jane Radomski, Deputy Clerk; Ben Luft, DPW Supervisor; Charlie Floeser, Code Enforcement Office; Steve McGrath, Fire Chief; Meg Rose, Ambulance Chief; Residents Eric Baker, Ginny Baker, Mallory Depew, Bill Stremovihts, Bonnie Wadach, George Gotcsik, Fran Gotcsik, Callie Rabe, Duane and Gail Fuller, Cathy and Marty Gardner, Traci Scanlon.

Absent: Larry Teta, WWTP Operator.

The meeting of the Village of Lima was called to order by Mayor Skiptunas at 7:24pm Tuesday, September 13th, 2022 at Lima Town Hall, 7329 E. Main St.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to approve meeting minutes from August 23rd, 2022. Motion passed unanimously.

Public Hearing regarding the NY Forward Grant Application was opened at 7:25pm. Mayor Skiptunas asked if there were any questions and/or input from the guests present regarding the grant application. Hearing will stay open for approximately 30 minutes.

- Cathy Gardner stated she had reviewed the grant application. She was very happy with the application and supports all the information submitted.
- Bonnie Wadach said she was very excited to see all the items listed in the grant come to fruition.
- Fran Gotcsik thanked Deputy Mayor Wadach for his efforts with the grant application and bringing the community together.
- George Gotcsik stated Roger Brown, who helped create the Lima Vision stated he would be willing to write a letter of recommendation to accompany the grant application.
- Duane Fuller recommended possibly adding some sort of “light up” at several intersections on route 5&20 to help notify traffic that individuals are using the crosswalks.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Smith to close the public hearing regarding the NY Forward Grant Application at 8:10pm. Motion passed unanimously.

Department Reports

Fire Department – Steve McGrath, Fire Chief

Chief McGrath submitted 5 applications for membership. All individuals have already been reviewed and approved by the Fire department chiefs.

Motion

Motion was made by Deputy Mayor Wadach and seconded by Trustee Petraitis to approve the following individuals as new members of the Lima Fire Department:

- Kaitlyn Billings
- Christopher Charles
- Andrew Childs
- Jonathan Bagwell
- Robert Tyson

Motion passed unanimously.

Mayor Skiptunas recognized Chief McGrath as well as Chief Rose of the Lima Ambulance for their time and effort in running the Mercy Flight Training held at Mark Tubbs Park.

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Ambulance – Meg Rose, Ambulance Chief

The Ambulance report was passed around for the board to review. She stated that the Lima Ambulance continues to have a good working relationship with Honeoye Falls – Mendon Volunteer Ambulance, and helping covering each other. She did state that they have been using Livingston County EMS (LCEMS) more since the run card has changed. When asked how the changes are working, she did state that there has been an increase in response time. Two calls in the Town had response times of 22 minutes and 30 minutes, and a call in the Village had a response time of 18 minutes with LCEMS responding.

Chief Rose presented two new applications for membership for the board to review. Both applicants have already been reviewed and approved by the Lima Ambulance.

Motion

Motion was made by Trustee Petratis and seconded by Trustee Smith to approve the following individuals as new members of the Lima Ambulance:

- Connor Doudt
- Micah McGuire

Motion passed unanimously.

WWTP – Larry Teta (Absent)

The Sewer Plant report was passed around for the Board to review. Mayor Skiptunas stated the Village had been awarded an Asset Management Grant through the NYS DEC. The grant will cover a complete inventory of the waste water treatment plant as well as fleet assets and will take 18-24 months to complete at no cost to the Village. Mayor Skiptunas anticipates the agreement will be presented at the next Village board meeting.

Code Enforcement Officer (CEO) – Charlie Floeser

CEO Floeser's report was passed around for the board to review. Mr. Floeser gave a brief overview of his report, discussing the various permits that have been issued. He was finally able to inspect the property at 7119 High St, and all work completed on the property did not require a permit.

CEO Floeser stated he has been receiving several phone calls regarding the upcoming Short Term Rental Guidelines meeting to be held on September 27th. The board informed him that it was an informational meeting to gather information for pending legislation regarding Airbnb's/Short Term rentals. The Village has expressed that guidelines/permits will be in place for these types of businesses only after legislation has been completed and all review processes, including a public hearing, have been completed.

Mayor Skiptunas asked CEO Floeser about the status of the Family Dollar/Dollar Tree sign. He explained that the owners, the Muraco's, are very unhappy the sign approval is taking so long. The current sign, along with the sign that was presented, are not currently allowed per the Village code. The owners did apply for a variance; however, it was denied. Attorney Lenahan stated that the Village is currently redrafting the sign code to give owners more options for signs, and until that is completed and approved, signs not in compliance with the current code require that the owners must apply for a variance or to wait until the new sign code is adopted. Duane Fuller, who is on the Zoning Board of Appeals, explained that the original variance was voted down because the sign does not follow the law. CEO Floeser asked when the new sign code would be adopted. As of now, drafts have been passed back and forth between the Village Board and the Planning Board. Once all is approved, the new code will be submitted to Livingston County for review. It will be at least another few months before the new sign law is in place.

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DPW – Ben Luft

Mr. Luft completed a walkthrough with MRB to complete a final punch list for the water project. There are only a few items left that need to be completed. He anticipates a meeting with the contractors in the next couple weeks to discuss the remaining items.

Mr. Luft received the results of the energy audit completed by National Grid. The total cost to change all the T8 lights to LED lights in all 5 Village owned buildings is approximately \$21k. NYSERDA funds could be used to complete the conversion so there would be a much lower cost to the Village. Mr. Luft also said that he would be open to looking at a battery-operated lawnmower that is also eligible for NYSERDA reimbursement.

The new leaf machine should arrive by next summer/early fall if ordered soon. The cost of the new machine is approximately \$110k. Mr. Luft requested authorization for purchase and advertisement as the funds will be coming from the Highway Reserve fund.

Motion

Motion was made by Mayor Skiptunas and seconded by Deputy Mayor Wadach to advertise for purchase of a new leaf machine not to exceed \$110k. Motion passed unanimously.

An insurance agent through NYMIR was out to complete an inspection. A list of recommendations has been sent and Mr. Luft is reviewing them. One of the items on the list is removing the “Child at Play” signs. He will continue to review and make recommendations as deemed fit.

Lastly, Mr. Luft stated that he received notification from the Department of Health that the Village failed the THM water sample again (failed last quarter as well). He explained the process and stated that the sample that actually failed was very high was from November 2021, however the calculations are completed on a rolling year basis. Mr. Luft stated that discussions with the DOH, he believes there are multiple factors that played into the high levels as this was the same time the new water main had been installed and the water was over chlorinated for disinfection. Regardless, as a result of the failed sample, notice will need to be published again in the Pennysaver.

Deputy Mayor Wadach informed Mr. Luft that the hand dryer in the Men’s room at the park is not properly working. Mr. Luft will look at it and repair if needed.

Clerk Report – Elissa Sackett

Clerk Sackett said that this is the last month for tax collection. Currently there are only 24 parcels that are unpaid. Collection continues through September 30th. Once collection ends, any unpaid parcels will be turned over to Livingston County for re-levy onto Town and County taxes in January. Advertisements have been made for the public information session on September 27th regarding Airbnb’s in the community and notices have been placed in the water bills as well.

Several invoices were available to the board for review/approval. Payments were the following:

- Ambulance Fund: \$3261.96
- General Fund: \$17002.96
- Sewer Fund: \$5954.93
- Water Fund: \$4275.05
- Capital Water: \$1428.75
- Capital Sewer: \$57839.69
- Grand Total: \$89763.34

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Motion

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to authorize payment for said invoices. Motion passed unanimously.

Deputy Mayor Wadach stated he believes the Crossroads Council was close to becoming an incorporated entity. Trustee Smith agreed and said that very soon the Crossroads Council will transition their account from being under the Village to their own account.

Old Business

NYPA Maintenance Agreement – The maintenance agreement from the New York Power Authority (NYPA) has been received and reviewed. Once signed, NYPA will be responsible for all maintenance related items for the street lights.

Motion

Motion was made by Trustee Petraitis and seconded by Trustee Smith to authorize Mayor Skiptunas to sign the NYPA Maintenance Agreement. Motion passed unanimously.

Deputy Mayor Wadach asked if the Village had received final invoices for the street light conversion yet. Clerk Sackett said that according to Joe Szabo, there is still one barrel of waste that needs to be picked up. Once that is completed the final close out of the project will be completed.

New Business

Short Term Rental Guidelines – Attorney Lenahan passed around a list of discussion points pertaining to Short Term Rentals. See attached.

Resident Traci Scanlon addressed the board regarding concerns with her Airbnb property. She stated that many incorrect statements have been made regarding her rental and she wanted to clear up these misconceptions.

Guest

George Gotcsik presented a request to purchase arborvitae for the Village green. Authorization was received last year; however, the arborvitae were no longer in stock when ordered. He requested purchasing 7 Western arborvitae that are currently on sale at The Garden Center for \$139.98 per pot. He did reach out to Andy Britton regarding the costs and he stated that these were a good price.

Motion

Motion was made by Deputy Mayor Wadach and seconded by Trustee Fleming to authorize the purchase of 7 Western Arborvitae to be planted in the Village greenspace. Motion passed unanimously.

Roundtable Discussion

Mayor Skiptunas mentioned the following upcoming events in the Village:

- Republican Spaghetti dinner
- Seniors Thanksgiving dinner
- Tree lighting parade and tree dedication

Trustee Petraitis said that Cathy Gardner sent him a message and the company responsible for installing the fence for the dog park will be sending through their insurance certificate listing the Town and Village as additional insureds.

Deputy Mayor Wadach discussed the following:

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- The Request for Proposal (RFP) for tree planting are due September 14th. Once received the Shade Tree Commission will review and make a recommendation to the board.
- NY Forward Grant submission date is due September 23rd. If anyone has anything else they wish added to the application, please email him.
- NYSERDA Grant – Still looking at the EV charging station. The cost would be approximately \$40k per port but would require the Village crew to do work on the station.
- Asked the status of the e-code project? Should be submitted back to e-code within the next two weeks to start to wrap up the project.

Motion was made by Trustee Petraitis and seconded by Trustee Fleming to adjourn meeting at 8:47pm.
Motion passed unanimously.

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Short Term Transient Rentals Ideas-Discussion Points

- Require a permit
- Moratorium
- Ownership of Properties:
 - Limit on who can own the properties
 - Require LLCs and Partnerships to disclose information on company
- Distinguish between owner occupied and non-owner occupied
 - Limit the number of non-owner-occupied units
- Establish an application/permit fee
- Application and permits require certain contact information
- Parking restrictions—no cars on lawn, no cars blocking other ways
- Maximum occupancy
- Annual inspections
- House rules posted
- Complaint process and procedure